

# Teacher Professional Day—No School

November 5, 2019 Grades K-5

Alexa Cavanaugh, B.A., M.Ed.



**Minimum enrollment MUST be met  
by October 18, 2019**

While the teachers are busy learning and planning come join us for some fun on this no-school day! We will do some fun activities, arts & crafts, outside time (weather permitting), play games in the gym, make a tasty treat, and more!

**November 5, 2019 8:30 a.m. -4 p.m.**  
**HES 151 Register by October 18 Fee: \$75**  
**Register After October 18 Fee: \$90**  
**Minimum: 10 students Maximum: 24**  
**Space is limited! Register early!**

## Minimum enrollment must be met by October 18.

Registration is on a first-come first served basis Late pick-up will result in a \$1.00 per minute fee payable immediately to the instructor.

**REFUND POLICY:** Class is non-fundable. Check will be returned only if a class is cancelled. In the case of a winter storm requiring cancellation, full refund will be issued.

Please know that it is the policy of the Harvard Public Schools not to discriminate on the basis of race, color, sex, gender identity, religion, national origin, age, disability, or sexual orientation in its educational programs, activities or employment policies as required by Title IX of the 1972 Educational Amendments, Chapter 199, and Section 504 of the Rehabilitation Act of 1973. The district compliance coordinator is Marie Harrington, Director of Pupil Services, 978-456-4143.

Harvard Community Education, 978-456-4118 [jcavanaugh@psharvard.org](mailto:jcavanaugh@psharvard.org)

Harvard Community Education

978-456-4118

SPECTRUM REGISTRATION FORM - November 5, 2019

Use this form or register online at [www.psharvard.org](http://www.psharvard.org)

Name \_\_\_\_\_ Gr /Teacher \_\_\_\_\_

Allergies \_\_\_\_\_

Address \_\_\_\_\_

Best Contact Phone: \_\_\_\_\_

e-mail \_\_\_\_\_

Parent Name \_\_\_\_\_

Alternate Phone \_\_\_\_\_

Emergency Contact & phone \_\_\_\_\_

(Other than parent, in case parent cannot be reached)

Make check payable to: Town of Harvard, 39 Mass. Ave., Harvard, MA 01451

\*Non Residents (does not include School Choice) please add \$10 non-resident fee

Or pay online at [www.psharvard.org](http://www.psharvard.org) Online Payment Center. **If payment is made online, please email the payment confirmation number or a copy of the receipt to: [jcavanaugh@psharvard.org](mailto:jcavanaugh@psharvard.org).**

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**Register by October 18, \$75 Register after October 18, \$90**

I, the undersigned, attest I am the parent or legal guardian of the above named child who attends the Community Education/SPECTRUM program and agree to allow him/her to participate in the above listed SPECTRUM class. I further agree to indemnify and hold harmless the staff, administrators, and official assistants and to absolve them from any and all liability arising from my child's participation in this activity.

I have read and am fully aware of the policies (ie. late pick up, refunds etc.) of Harvard Community Education and the SPECTRUM Program.

PARENT/GUARDIAN SIGNATURE

DATE

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