



**SCHOOL COMMITTEE MEETING MINUTES  
BROMFIELD MEDIA CENTER - 7:00 P. M.  
OCTOBER 9, 2007**

Members attending: Virginia Justicz, Jeff Shaw, Stuart Sklar, Will Verbits, and Superintendent Thomas Jefferson

Members absent: Willie Wickman

Will Verbits, Vice-Chair, called the meeting to order at 7:04 p.m.

The motion was made (Shaw) and seconded (Sklar) to accept the minutes, as written, of the June 25, 2007 executive meeting. The Committee **VOTED** 3/0 to accept.

Reports from the Committee included:

- Tyler Alderson, senior, reported on the academic and athletic activities at Bromfield.
- Harvard Elementary School Council – Stu reported the math tutors have started, there is excitement about the new Smart Boards, and possible use of funds from the Shaw Trust for second floor classrooms and updating of the 20 year old playground.
- Strategic Planning Committee – Virginia and Will reported the committee met with Jonathan Costa, Facilitator, The focus was use of technology with five data gathering groups. The next meeting will be at the end of October. There are still openings for new members.
- School Starting Time Study Committee – At the first meeting three data groups were identified to continue research on adjusting the school starting time
- Indoor Air Quality Committee – The committee is studying the feasibility of fans for the elementary second floor classrooms.
- Suburban Coalition – Stu reported on the status of senate bill 291 (to define adequate funding).
- Special Education Task Force Committee – The committee reviewed surveys from Superintendent/Special Education Directors on their programs and policies to control spending.
- Special Education Independent Audit Subcommittee – Following up on the 23 RFPs sent out and will resubmit in there is interest. The Department of Education will be on site January 7 though 11 for a Comprehensive Program Review.

- Superintendent Report – Tom reported that Harvard performed very well on the 2007 MCAS. Highlights of the testing included reported grade 10 was first in the state in both math and language arts, there was a substantial gain in grade 7 English, and grade 3 reading showed significant improvement.

On the recommendation of the Superintendent, the motion was made (Shaw) and seconded (Sklar) to appoint the Superintendent to serve as Harvard's representative to the CASE Board of Directors. The Committee **VOTED** 4/0 to accept.

The motion was made (Shaw) and seconded (Justicz) to accept donations and gifts as presented. The Committee **VOTED** 4/0 to accept.

The Superintendent, at the request of the School Committee, developed a list of recommendations for FY08 Shaw Trust Funds totaling \$53,021. The motion was made (Sklar) and seconded (Shaw) to approve requests from the Shaw Trust in the amount of \$53,021. The Committee **VOTED** 4/0 to accept.

The FY08 budget summary was presented to the Committee. Two Reserve Fund Transfer Requests were presented for approval by the Committee. A transfer of \$165,000 reserve funds to cover special education tuition and a proposed transfer of \$25,000 to cover Waste Water Treatment expenses. The motion was made (Shaw) and seconded (Sklar) to approve the two transfer as requested. The Committee **VOTED** 4/0 to accept.

School Committee silently read the response to the School Committee Public Forum to be presented at the Special Town Meeting on October 10, 2007.

The motion was made (Shaw) and seconded (Justicz) to adjourn. The Committee **VOTED** 4/0 (Virginia Justicz, yes; Jeff Shaw, yes; Stuart Sklar, yes; Will Verbits, yes) to accept.

The meeting adjourned at 9:14 P.M.