

School Committee Meeting
Training Session
June 3, 2008

Meeting called to order by Stu Sklar at 11:05 am

Members present:

Stu Sklar, Keith Cheveralls, Virginia Justicz, Pat Wenger, Tom Jefferson and MASC president Glenn Koocher

Purpose of the meeting - Training session for school committee members

Discussion included

1. Preparation, timing and distribution of the agenda.

The chair of the committee receives proposals for items on the agenda and the agenda is then prepared by Superintendent and Chair

Plan to improve information about meetings - time and changes - and where to find other information will be posted on school committee website and distributed to PTO mailing and Harvard Press to have a site where community members can have access to find out more information.

2. Preparation of a calendar for school committee for the entire year to map out when standard items should be discussed and presented. Also a plan for when the meetings will be for the next school year.

3. How to maximize community involvement in public comment during meetings. This will be a continued conversation within the committee to determine what is the most effective way of permitting comment but allowing the committee to have their own discussions and make decisions based on those discussions.

4. Debate and discussion on what is appropriate and inappropriate communication to be allowed by school committee members during SC meetings. Glenn Koocher offered advice on how to handle these situations.

Meeting adjourned at 1:00pm

Respectfully submitted

Patricia Wenger