

School Committee Minutes  
Town Hall Meeting Room  
Monday, February 8, 2010  
7:00 p.m.

Members attending: Keith Cheveralls, Virginia Justicz, Patty Wenger, Piali De, Maureen Babcock and Thomas Jefferson. Stu Sklar (arrived at 7:50 p.m.)

Chairman Cheveralls called the meeting to order at 7:02 p.m. Chairman Cheveralls acknowledge the good work of the cable committee and a special thanks to Andrew Ojeman who was filming the meeting tonight. Keith thanked the Cable Committee for doing what they do.

**Darfur Sister School Club**

Ann Chacko and Lily Ritter presented the committee with an action plan for the creation of the Darfur Sister School Club at The Bromfield School. The club will enhance educational opportunities for students in refugee camps as well as build connections between Bromfield students and students in refugee camps. Faculty Advisor is Mrs. Wagner.

Virginia Justicz made a motion and Patty Wenger seconded to approve the formation of the Darfur Sister Schools Club.

VOTED (4/0) to accept the motion. Virginia Justicz (Yes), Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes).

**Minutes**

Patty Wenger made a motion and Patty Wenger seconded to approve the minutes from the December 21, 2009 meeting.

VOTED (4/0) to accept the motion. Virginia Justicz (Yes), Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes).

Piali De made a motion and Patty Wenger seconded to approve the minutes from the January 6, 2010 meeting.

VOTED (4/0) to accept the motion. Virginia Justicz (Yes), Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes).

Patty Wenger made a motion and Piali De seconded to approve the minutes from the January 7, 2010 meeting as amended.

VOTED (4/0) to accept the motion. Virginia Justicz (Yes), Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes).

Virginia Justicz made a motion and Patty Wenger seconded to approve the minutes from the January 22, 2010 meeting as amended.

VOTED (4/0) to accept the motion. Virginia Justicz (Yes), Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes).

Patty Wenger made a motion and Piali De seconded to approve the minutes from the January 25, 2010 meeting.

VOTED (4/0) to accept the motion. Virginia Justicz (Yes), Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes).

### **Student Report**

Gavin Arnold reported that the Student Council is selling chocolate roses for a Valentine's Day fund raiser. The Student Council is also working on plans to host a Senior Citizen luncheon. The Science Fair was held last week with Nicki Snyder coming up a big winner. The drama club is presenting the first run of "Defying Gravity" this Wednesday.

Molly O'Rourke-Friel commented on how proud she is of Ann and Lily and their initiative to help the refugees in Darfur, Sudan. She reported that the band is planning to go to the Great East Festival. She also reported that the student council is looking into a process for which seniors can comment on their high school experience. The School Committee requested future dates which they could attend a Student Council meeting.

### **Subcommittee Report**

Virginia Justicz reported that the School Committee met with the Finance Committee and Tom did an excellent job to answer questions from the Finance Committee. The School Committee request submitted to the Finance Committee to allocate a funding source to offset Athletic fees was well received and is now in the hands of the selectmen. A follow up TriBoard meeting is February 10, 2010 at 7:00 p.m. The playground subcommittee is beginning to meet.

Keith Cheveralls reported that Paul Green from the Congregational Church wanted the School Committee and Superintendent to be aware that their renovations will begin at the end of February, beginning of March and the right of way between the General Store and the parking lot has been suspended by the Board of Selectman for safety reasons. Students need to be reminded that they will not be able to cut through to the school (using that path behind the church) until further notice. Keith Cheveralls also reported that he and Virginia had a fabulous informal discussion with the HTA in which a recommendation was made to email the school committee agenda to faculty so that they are aware of what is going on.

### **Superintendent Report**

Superintendent Jefferson reported that the Harvard Elementary School held a week long initiative for Haiti Relief – the kids were eager to help in the cause. Superintendent Jefferson reported that Kenneth Pawson from Fitchburg is off to a nice start as head custodian at The Bromfield School. The Model UN, lead by Ms. Bryce Mattie participated in a 2 day conference in Boston over the past weekend. The Academic

Bowl, lead by Mr. Michael McGarty will be filmed and televised starting March 22, 2010.

**Policy Section I**

The Committee had its first reading of Policy Section I – Curriculum and Instruction. Next step is to tidy up bits and pieces, incorporate changes and bring to second reading.

**2009-2010 Budget Review**

Lorraine Leonard presented a budget review through January 31, 2010.

**First Reading Administrative Job descriptions**

The Committee read through the administrative job descriptions presented. The Committee asked that the Special Education Director and Community Education Director job descriptions be brought to the next meeting.

**Midterm review of 2009/2010 School Committee Goals**

The Committee reviewed their progress in meeting the district goals. The committee was pleased with the progress made. The Committee discussed plans for next steps.

**Future Agenda Items**

Public budget hearing to be scheduled.

Keith Cheveralls made a motion and Patty Wenger seconded move to adjourn at 10:20.

VOTED (5/0) to accept the motion. Stu Sklar (Yes), Virginia Justicz (Yes), Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes).

Minutes submitted,

Mary Zadroga  
Recording Secretary