

Harvard School Committee

Subcommittee to Examine Job-sharing

January 27, 2011, 1:00 p.m.

The Bromfield House, 39 Massachusetts Ave., Harvard, MA

### Minutes

Present: Mary Brolin, Curtis Bates, Maria Neyland, David Cook from Boxborough

Keith Cheveralls, Patty Wenger, Lorraine Leonard, Tom Jefferson from Harvard

The meeting convened at 1:05. The group met to continue discussions regarding the potential of job sharing and/or the formation of a superintendency union. The group explored a wide range of areas where potential sharing of resources could be considered. They included food services management, facilities management, special education administration, data entry and state reporting, professional development, technology integration, and the superintendency along with related support staff.

Consensus was reached that if a superintendency union was agreed upon, those positions which would be shared, beyond the superintendents themselves, could evolve over time. Each district noted specific characteristics of their schools and staffing that were currently in place. Curtis and Tom reviewed the operational components of a superintendency union. Specifically they outlined the need for an additional school committee to hire the superintendent and approve the shared union budget. Typically these expenses are distributed proportionately, although other models could be explored.

It was agreed that the superintendents would come to the next meeting with an outline of aspects of the superintendents' roles that might help focus the discussion.

The group decided to meet in February to review the superintendents' job responsibilities and continue discussion.

Respectfully submitted,

Thomas W. Jefferson, Ed.D.