

## **Sub-Committee on job-sharing**

**Wednesday, February 16<sup>th</sup>, 2011 at 11.00am**

**Blanchard Memorial School,  
493 Massachusetts Avenue, Boxborough 01719**

### **Agenda**

- I. Call to Order 11.00am**
- II. Discussion regarding possible job sharing of superintendent of schools**
- III. Review of respective superintendent roles and responsibilities**
- IV. Next steps**
- V. Adjournment**

### **Minutes**

Attendees: Mary Brolin, Curtis Bates, Tom Jefferson, Patricia Wenger, Maria Neyland, Keith Cheveralls

The meeting was called to order at 11.10am by Mary Brolin, Boxborough School Committee Chair.

Superintendents Bates and Jefferson provided updates on their recent discussions about similarities and dissimilarities between the districts and the role of the superintendents therein. It was explained that any superintendent sharing model would need to be worked out using respective district enrollments to better gauge percentages for time and costs. Qualitative considerations would also need to be assessed for stakeholders to better judge the overall efficacy of a shared superintendent.

Superintendents Bates and Jefferson were asked to prepare a more detailed shared superintendent model, including assumptions, for discussion and to facilitate a more thorough investigation of financial implications. Qualitative assessments would follow. Boxborough SC Chair requested this material be prepared for the next meeting to help prepare for further conceptual dialogue.

Harvard School Committee member Wenger requested that time be allocated at the next meeting to discuss food services

Boxborough School Committee Chair will solicit availability for the next meeting in March.

No votes were taken other than to adjourn the meeting at 12.25pm

Appended to these minutes are comments from the Boxborough School Committee as found on the Blanchard Memorial Schools web site.

Respectfully submitted

Keith Cheveralls

*Boxborough Appendix to Harvard School Committee Minutes as extracted from the Boxborough School web site.*

February 18, 2011

FROM THE SUPERINTENDENT/PRINCIPAL'S DESK...

**Job Sharing Subcommittee** met on February 16 with representatives from the Harvard Public School District. Current discussions have focused on possible job sharing of Superintendent of Schools with a review of the respective Superintendents' roles and responsibilities. Both subcommittees from Boxborough and Harvard have discussed other job-sharing options with the Director of Pupil Services/Special Education Director and Food Service. The subcommittees will be meeting again the first week in March to review a theoretical outline of what the job-sharing role of the Superintendent of Schools would look like.

The Job-Sharing Subcommittee will begin to host information and input sessions for Blanchard parents/guardians and Boxborough community members in March and April. Please be aware of upcoming postings of these meetings.