

School Committee Minutes
The Town Hall Meeting Room
Monday, June 27, 2011
7:00 p.m.

Members attending: Keith Cheveralls, Piali De, Patty Wenger, Kirsten Wright, Maureen Babcock, Lorraine Leonard. Absent: SusanMary Redinger

Keith Cheveralls called the meeting to order at 7:05 p.m.

Patty Wenger made a motion and Piali De seconded to accept the minutes of the June 13th meeting as amended.

VOTE (4/0) to accept the motion

Review and vote on Model UN Field Trip to Boston

Patty Wenger made a motion and Piali De seconded to approve the trip for the Model UN to attend the Harvard Model United Nations overnight trip to Boston January 26 through January 29, 2012.

VOTE (4/0) to accept the motion

Review and approve Massachusetts Department of Public Health Regulations 105 CMR 210.000

Patty Wenger made a motion and Piali De seconded to authorize the chair of the School Committee to sign the two documents with regard to administering medication and epinephrine by unlicensed school personnel.

VOTE (4/0) to accept the motion

Meet with the Harvard Planning Board regarding request for SC representation on the town's Master Plan Steering Committee.

Kara Minar, Chair of the Master Plan Steering Committee explained the task ahead to update the town's Master Plan. The School Committee will make a determination by the July 12th meeting to assign a liaison and find a way to accommodate the request from the Planning Board. The NESDEC and Strategic Plan will be documents that will be referred to for input.

Hildreth Elementary School Improvement Plan. Follow up World Language discussion.

The committee discussed the rationale for earmarking \$20,000 in the Fy12 budget for a World Language pilot program although the School Council felt the money should be spent on a Media Technology Specialist. The committee determined that the World

Language program and the Media Specialist were two separate issues. The budget approved the World Language program which the administration will implement. The committee discussed the implementation of a technology task force to figure out what investments need to be made to get to where we need to be.

Second reading TBS/NEASC document: District Core Values

The committee reviewed as second reading the District CORE Value document and moved it forward for consideration as a district wide CORE Values, Beliefs, and Learning Expectations for The Harvard Public Schools. The policy subcommittee will follow due process to bring the policy to school committee vote.

Review and approve letter to Devens residents re DEAC Survey

The committee approved with amendments a letter to the residence of Devens as a preliminary response to the most recent DEAC. Kirsten Wright and Maureen Babcock will sign the letter on behalf of the entire committee.

Patty Wenger made a motion and Piali De seconded to authorize Kirsten Wright and Maureen Babcock to sign the letter being sent to the Devens Community.

VOTE (4/0) to accept the motion

FY11 Budget report

Lorraine Leonard reviewed the FY11 budget thru May. There was discussion regarding some budget line deficits. Lorraine will come back to the next meeting with a detailed explanation and clarification of budget lines in question. The committee will approve the reconciliation of the FY11 in bottom line rather than transfer each line item by cost center.

Review request of School Finance Director to attend Association of School Business Officials (ASBO)

Lorraine Leonard spoke to the benefits of attending a national conference. The trip will be funded half by the Finance Department and half by the School Department.

Patty Wenger made a motion and Piali De seconded to approve Lorraine's trip to the ASBO National conference in Seattle.

VOTE (4/0) to accept the motion

2011/12 District goals and subcommittees

The committee discussed working with the Board of Selectman to complete the towns five year strategic plan. The committee discussed their goals and subcommittees for the upcoming year. The committee will align their goals with the goals and initiative in the strategic plan. Each member will submit a list to Mary of the goals they would like to consider. From there will come a measureable goal statement for final pass and assign ownership.

Superintendent contract Sec 19 – Incentive for Continued Service

The committee discussed the clause in the superintendent’s contract that allows for a longevity payment of \$4,000 for six continuous years of service. Due to a one week suspension September 20, 2010, the committee voted to take no action on the payment.

Patty Wenger made a motion and Piali De second the move that we take no action on this particular clause of the superintendent’s contract.

VOTE (4/0) to accept the motion

Future Agenda Items

- School Committee evaluation
- Playground naming
- Goals work
- Financial close-out
- Vicksburg Square
- School Choice
- Change of meeting time

Commentary

Keith – congrats to all who make HPS as successful as they are. Work will begin on playground with the official opening ceremony the first day of school.

Piali – gratitude for a job well done.

Piali De made a motion and Patty Wenger seconded to adjourn at 10:15 p.m.

VOTE (4/0) to accept the motion

Respectfully submitted

Mary Zadroga