

School Committee Minutes  
The Town Hall Meeting Room  
Monday, July 11, 2011  
7:00 p.m.

Members attending: Keith Cheveralls, Piali De, Patty Wenger, Kirsten Wright, SusanMary Redinger, Lorraine Leonard, and Joseph Connelly Absent: Maureen Babcock

Keith Cheveralls called the meeting to order at 7:04 p.m.

Patty Wenger made a motion and Piali De seconded to accept the minutes of the June 27<sup>th</sup> meeting as amended.

VOTE (4/0) to accept the motion  
SusanMary Redinger abstained due to absence from the June 27<sup>th</sup> meeting.

### **Superintendent Report**

Dr. Connelly updated the committee on the summer maintenance projects underway at both schools. Joe informed the committee that he will be attending the superintendent conference next week in Mashpee. The administrative council will hold their first meeting July 20<sup>th</sup> at 9:30 a.m. Joe met with Linda Dwight regarding issues pertaining to scheduling, parent drop-off/pick-up, world language initiative and staffing. Joe also informed the committee that Pam DeGregorio provided him with a copy of the recently completed "procedures manual" for Harvard Public Schools. Pam will be highlighting the manual to them at an upcoming meeting. Joe presented the committee with the newly created personnel salary spreadsheet to track all personnel actions that have an impact on the budgeted salaries for FY12.

### **School Committee Liaison**

Keith Cheveralls reported that there was a good turnout for the June 30<sup>th</sup> DEAC meeting. There were a lot of compliments from Devens' residence and a lot of support for the contract. The Capital Planning Committee made a recommendation to the Board of Selectman for a facilities oversight manager at the town level for next year's capital plan.

### **School Committee 2010/2011 self evaluation**

The committee reviewed the four school committee self evaluation documents submitted. The committee asked that Joe Connelly include goals in the packet throughout the year to remind the committee to stay on track.

### **Meet with Playground committee re sign board**

Mary Traphagen attended the meeting to seek input from the committee regarding the HES playground Welcome sign. The Playground Committee offered to recognize on a sign the names of individuals and businesses that contributed over \$500 to the Playground fund. The proposed sign would have the welcome message on one side and the acknowledgement of names on the other. The committee felt it was important for the sign to be as non commercial as possible, should acknowledge volunteers and the playground committee and should not advertise the vendor. As well, the list of donors

that contributed over \$500 should be placed and displayed on a separate plaque. Mary will get back to the committee with a revised plan for the Welcome sign.

**Vicksburg Square – preliminary discussion. Board of Selectmen and School Committee liaison will provide an overview of the project.**

Ron Ricci from the Board of Selectman provided an overview of the Vicksburg Square project and the possible impact the project will have on the town. The next steps for moving the project forward would be Trinity refining the zoning amendments for internal review and then Trinity meeting with the Ayer, Harvard and Shirley Boards of Selectmen and Planning Boards. In an effort to be proactive the school committee would like superintendent, Joe Connelly to come up with a capacity plan and also an enrollment projection that would include the Vicksburg Square enrollment projections.

**School Budget – close out procedures for school/fiscal year 2010/2011**

Lorraine Leonard reviewed the FY11 budget closeout with the committee. The committee thanked Lorraine for a phenomenal job and recognized that we were fortunate to have flexibility and options in the overall financial picture.

Piali De made a motion and Patty Wenger seconded to move to accept this budget as very close to the final budget for Harvard Public Schools fiscal year 2011.

VOTE (5/0) to accept the motion

**School Committee, Subcommittee and Superintendent Goals for 2011/2012**

The committee discussed the best way to develop their goal statements for the upcoming year. The committee decided to have Piali De and SusanMary Redinger work with Joe Connelly to compile a list to bring back to the committee on July 25<sup>th</sup>.

SusanMary Redinger agreed to work as the school committee liaison to the town Master Plan committee. Maureen Babcock will be the representative to the Vicksburg Square project. Patty Wenger and Kirsten Wright will work on the Sr. Administrative model – mapping out areas to look at and have dialogue with Boxborough. Joe Connelly will explore unionizing with other districts. This group will structure into a formal subcommittee.

**Commentary**

Patty - Welcome to Joe and Linda

SusanMary – Looking forward to getting to work

Keith – Another financial year is over – good work

Patty Wenger made a motion and SusanMary seconded to adjourn the meeting at 10:15 p.m.

VOTE (5/0) to accept the motion

Respectfully submitted:

Mary Zadroga