

School Committee Minutes  
Town Hall Meeting Room  
Monday, December 8, 2014  
6:00 p.m.

Members attending: SusanMary Redinger, Patty Wenger, Bob Sullebarger, Kirsten Wright, Maureen Babcock, Linda Dwight Absent: Lorraine Leonard, Jennifer Bedford

SusanMary Redinger called the meeting to order at 6:00 p.m.

**Review of Minutes**

Patty Wenger made a motion and Bob Sullebarger seconded to approve the minutes of the November 24th meeting as amended.

VOTE 4/0

**Bromfield Student Presentation**

Dr. Dwight presented Christopher Melby with a certificate and read a letter honoring him for attaining the status of Eagle Scout.

Students Shreya Kuma, Meenakshi Ramakrishnan and Lauren Beale members of Bromfield Cares and Bromfield Cares Jr. under the direction of Trish Nilan reported on the history and direction of the club whose efforts raise awareness, address issues in the community and beyond and create an environment where students can make a difference in people's lives. Bromfield Cares Jr is currently participating in raising money to help fund the purchase of books for a library in India, selling beads for life to help fund the education of woman in Uganda and Bromfield Cares is participating in the giving tree project which services over 200 local families.

**Superintendent Report**

Dr. Dwight reported that the Board of Selectman unanimously voted in support of our application to enter the MSBA process. Dr. Dwight will begin working on the Statement of Interest application with Lorraine and Mark and produce a draft for the Committee's review. On Thursday night a public forum to share information about the project was held at HES with an impressive turnout. The presentation is available to view on our website. Dr. Dwight reported that a video explaining why school will be held on December 24<sup>th</sup> has been recorded and will be shown tomorrow to students in grades 6 to 12 and will be available on our website as well. Dr. Dwight and Mark Force met with a representative from ModSpace to gather information about modular classroom installation. The best future location for the modular classroom is the basketball court outside the North entrance. Installation fees est. \$82,000, lease \$600 per month per classroom, removal est. \$32,000. All are handicapped accessible, have bathroom, self-contained force air heat and sewer and are able to be installed within 2 months of agreement. Dr. Dwight reported that she formed an Athletic Advisory group with the goal of the group to ensure a quality athletic program for our students. They plan to meet every month. Dr. Dwight reported that the middle school student's performance of "Once on This Island" was done on a very professional level and the performance was amazing and mouth dropping.

### **Liaison/Subcommittee Report**

Maureen Babcock reported that the Devens held their tree lighting service last Friday and it was great to see Linda Dwight and Sue Frederick in attendance.

Kirsten Wright reported that HCTV will be holding their last meeting of the year this Wednesday at 7:00. Kirsten Wright reported that she, Linda Dwight and Patty Wenger met with Deb Pierce, Jim O'Shea and Mark Force about the beginning stages plan for the Bromfield School Science labs. Patty Wenger reported that the Capital Plan and Investment Committee have been meeting madly and plan to rank the project at their December 18<sup>th</sup> meeting. Patty Wenger reported that the Parks and Recreation Department would like to put in dug outs at the Bromfield/HES baseball and softball fields. Patty is in the process of setting up a meeting with HAA, School Committee, Pam Alexander and Parks and Rec to brainstorm ways to creatively fund the project. Patty Wenger met with Jim O'Shea and Pam Alexander and they worked on coordinating user fee information. Next the subcommittee will meet and come up with a recommendation to bring forward to the School Committee.

SusanMary Redinger reported that the Bromfield School Council will be meeting on Wednesday and she will be attending. The Masterplan Steering Committee held the Devens forum on Saturday. There were approximately 40 people in attendance. A great discussion was led by the consultant RKG focusing on what considerations we should be looking at with or without Devens. The Masterplan is scheduled to be completed by February 15<sup>th</sup>.

Bob Sullebarger reported that the next Harvard Energy Advisory Committee meeting is Wednesday at 8:00 and he will not be able to attend. Patty Wenger agreed to attend the meeting.

### **Finance Report**

Lorraine Leonard reported on the school expenditures through November 30<sup>th</sup> which is showing a \$35K surplus. CASE numbers and internal articles will be updated for the January report.

### **Approval of Harvard Schools Trust grants**

Dr. Dwight presented for approval two grant requests from the Harvard School Trust.

Energy Literacy Materials for \$300

Concerts on the Common for \$500

Patty Wenger made a motion and Kirsten Wright seconded to move that we accept the Harvard Schools Trust grants as presented for Energy Literacy material for \$300 and Concerts on the Common for \$500.

VOTE 5/0

### **Update on the K-Wing project and public forum**

Dr. Dwight shared with the Committee that work will begin on the SOI draft narratives. If the project is accepted by MSBA and we are invited to participate we will be notified sometime in September and will be informed of the reimbursement rate. We will then have 90 days to get the funding approved by way of special town meeting for the feasibility study which is expected to cost between \$400K and \$500K. Dr. Dwight will bring back a February date for the next K-Wing Public Forum.

### **New position description review**

Dr. Dwight explained that the budget directive was to present a level service budget with the proposal for one additional item. The administration strongly agrees that as a way to maximize our investment in technology the district would benefit from having an Educational Technology Director. This person would assist teachers PK-12 in the integration of technology within the

classroom curriculum, coach and model lessons with teaching staff; optimize in-house PD among other technology integration related assignments. Dr. Dwight will change the job description format to align with our other job descriptions and bring to the December 15<sup>th</sup> meeting.

### **Personnel Spreadsheet Review**

Dr. Dwight review the changes to the personnel spreadsheet to date, which is currently showing a deficit of \$2,161.99,

### **Future Agenda Items**

Calendar

K-Wing Forum Date

Educational Technology Coordinator – Job Description

School Improvement Plans - January

Meeting scheduled for Devens

Science Lab Upgrades

### **Closing Commentary**

Bob Sullebarger – The Bromfield Cares and Jr are doing amazing work and great for a small school system like ours to be putting out that service!

Patty Wenger – thrilled with the turn out for the K-wing forum

Bob Sullebarger made a motion and Patty Wenger seconded to adjourn the meeting at 7:20 p.m.

VOTE 4/0

Respectfully Submitted: Mary Zadroga, Recording Secretary