

School Committee Minutes
Upper Town Hall
Monday, August 26, 2019
6:16 p.m.

Members attending: SusanMary Redinger, Shannon Molloy, John Ruark, Suzanne Allen, Sharlene Cronin, Maureen Babcock, Aziz Aghayev and Linda Dwight.

John Ruark called the meeting to order at 6:16 p.m.

Shannon Molloy read the Vision Statement.

Public Commentary – Dan Daley, 15 Littleton Road – Athletic Field Funding – donation policies and equity.

Handbook Approval

Scott Hoffman and Robin Benoit presented changes to the 2019-2020 Bromfield Handbook for approval by the School Committee.

SusanMary Redinger made the motion and Sharlene Cronin seconded to approve the Bromfield Handbook as presented.

VOTE 5/0

Josh Myler presented changes to the 2019-2020 Hildreth Elementary Handbook for approval by the School Committee.

Sharlene Cronin made the motion and Suzanne Allen seconded to approve the Hildreth Elementary School Handbook as presented.

VOTE 5/0

Superintendent Evaluation Report Out

SusanMary Redinger led the Committee in reviewing the Superintendent Evaluation. Dr. Dwight received an overall evaluation of proficient with many goals being evaluated as proficient or exemplary. School Committee members recognized Dr. Dwight for her commitment to high standards, cultural proficiency, communication and shared vision. The Committee will study the superintendent evaluation rubric options available to determine the evaluation rubric for future use.

Superintendent Report – See attached

Aziz Aghahayev presented the 2019/2020 personnel spreadsheet showing staff who left and the resulting savings of \$130,520. Dr. Dwight will work with the administrative team to determine how these funds will be used.

School Building Update

SusanMary Redginer reported that concrete is being poured on the building site, the back-retaining wall was completed, and the back-parking lot is able to be used again. MSBA is very active in participating with the building process. The project is on time and on budget. The next SBC committee is September 19th.

Grant/Donation Approval; Vote

Due to their office relocation, Nizhoni Health from Harvard donated desks, chairs, filing cabinets and other furniture for the schools.

The Harvard PTO presented \$311.80 for a grant to purchase re-useable straws. The grant was submitted by Wyatt Holt to be used by the seventh grade.

Shannon Molloy made the motion and SusanMary Redinger seconded to approve the gifts as presented.

VOTE 5/0

Joint School Committee/Superintendent Goal Approval: Vote

John Ruark presented a draft of the proposed goals for the 2019/2020 school year and the Committee worked to create a final plan. The goals are as follows: Contract Negotiation, Dashboard Query Definition, and Continuous Improvement Analysis.

SusanMary Redinger made a motion and Sharlene Cronin seconded to approve the School Committee/Superintendent Goals as presented and modified.

VOTE 5/0

Sub-Committee Assignments; Vote

Currently the budget subcommittee will work on Athletic user fees to see if a more in-depth committee needs to be developed. The Committee discussed changing the composition of the Budget Subcommittee but decided to talk off-line over the coming months to see if it makes sense to implement something different in the future. The Committee reassigned Sub-Committee, Liaison and Advisory assignments as follows:

Liaison Assignments	Meeting details	Current Liaison
Board of Selectmen	Meetings 1 st and 3 rd Tuesday @7 p.m.	John Ruark
FinCom	Meetings 1 st and 3 rd Wednesday at 7 p.m.	SusanMary Redinger
DEAC	Meetings monthly on Wednesday @ 7 p.m.	John Ruark
SEPAC		Suzanne Allen, Shannon Molloy
TBS School Council	Meetings monthly Wednesday @ 2:30 p.m.	SusanMary Redinger
HES School Council	Meetings monthly on Tuesday @ 3:30 p.m.	Shannon Molloy
CPIC	Meetings at least monthly on Monday mornings @ 8:15 a.m.(meetings increase during fall/winter)	SusanMary Redinger

HEAC	Meetings monthly on Wednesdays @ 8 pm	John Ruark
Park and Recreation Representative	Meetings 1 st and 3 rd Monday @ 7 pm.	Sharlene Cronin
State Representative	As needed	Shannon Molloy
CASE	Meetings monthly @ noon	Linda Dwight
HCTV	Meetings 3 rd Wednesday of the month @ 7p.m.	John Ruark
Vendor Warrant Signing	Twice per month @ Town Hall	Sharlene Cronin/ Shannon Molloy
Subcommittee Assignments		
Teacher Contract Negotiations	Meetings likely at 3:30 – 1 time per week from September to October	John Ruark Sharlene Cronin
Budget	Meetings periodically (depending on budget cycle) meetings held during the school day	SusanMary Redinger/Shannon Molloy
Policy	Meeting twice a month 9-11 a.m.	Suzanne Allen/Shannon Molloy
Superintendent Review	Meets annually.	SusanMary Redinger
Building Committee	Meetings twice a month on Thursdays from 3:30 p.m. to 5:30 p.m.	SusanMary Redinger Sharlene Cronin
Continual Improvement		John Ruark/Shannon Molloy
Dashboard Query		Suzanne Allen/Sharlene Cronin
School Committee Advisor		
Athletic Advisor	Meetings monthly @ 8:00 a.m. on Tuesday	Sharlene Cronin
Wellness Committee		Suzanne Allen/Shannon Molloy
Inclusion Committee	Meets monthly at 3:30 p.m.	Sharlene Cronin
School Start Time Committee	Meets monthly at 3:30 p.m.	Suzie Allen

Sharlene Cronin made the motion and SusanMary Redinger seconded to create a Continuous Improvement Subcommittee whose goal is to meet to develop the recommendations we have outlined in our joint goals and to create a Data Dashboard Definition Subcommittee that will meet to propose to the full committee a set of reports and layouts for a School Committee Data Dashboard.

VOTE 5/0

Policy Review

SusanMary Redinger made the motion and Shannon Molloy seconded to approve the following:

Motion to approve as amended Policy GBA, GBGF, GBI, GBJ, GBK GCA, GCBA, GCBC, GCE, GCF, eliminate Policy GCB and take no action on Policy GCBB.

VOTE 5/0

Agenda

Policy

School Improvement Plan

Part I of the Evaluation Cycle

Goals

Curriculum Presentation

Bargaining Update

Approval of Meeting Minutes

SusanMary Redinger made the motion and Sharlene Cronin seconded to approved the minutes of the July 2, 2019 meeting as amended.

VOTE 5/0

Liaison Subcommittee

Shannon Molloy – no update

Sharlene Cronin reported that the Field Subcommittee is still in fact finding mode. They are gathering information about field users and field inventory and plan to present a summary at a future meeting. The Subcommittee is also looking to understanding current policies and practices and to understand equity on the distribution of funds as a starting point.

Maureen Babcock reported that DEAC hasn't met since June. A newsletter went out in June that Maureen will pass along.

SusanMary Redinger reported that the CPIC forms should have gone out on August 12th to be returned by October 3rd. The Budget Subcommittee should review capital request so School Committee can approve the submission prior to October 3rd.

Suzanne Allen - SEPAC looking to see what can be done and what has been done. Soon will be able to work with Marie Harrington to collect information to see what people would be willing to do to get things going again. Will connect with the public through presentations, meetings and newsletters.

John Ruark – Contract Negotiation Training session planned for September 3rd. The training is from 3 to 8 p.m.

HEAC would like to present to the School Committee at the second meeting in September. Still waiting to hear if the Green Community projects for lighting at TBS, and training for Jon Snyder, has been approved. The Readiness meeting was interesting and John was thankful to attend. John would like an update on the progress of the Grant Road project.

Public Commentary School Commentary

Suzanne Allen – Does anyone want to do the bed race as a group on September 14th?

Shannon Molloy - loved Convocation – John’s speech gave insight into his education. When will we be able to get Information about a SC student representative. The student representative should give active input into the meeting and agenda items.

John Ruark - Great job this morning. John thanked Linda and acknowledged the crazy amount of stuff that she has been dealing with. John was touched by Linda’s acknowledgement of the custodians and cafeteria crew. They really felt like they were genuinely appreciated. A great kick off to a fantastic year.

Linda Dwight – Thanked John for his speech which made great points and really shared his appreciation for what teachers do. Looking forward to working with everyone.

Adjourn:

SusanMary Redinger made the motion and Sharlene Cronin seconded to adjourn the meeting at 9:30 p.m.

Vote 5/0

Respectfully submitted,

Mary Zadroga