

School Committee Minutes  
Upper Town Hall  
Monday, September 9, 2019  
6:15 p.m.

Members attending: SusanMary Redinger, Shannon Molloy, John Ruark, Suzanne Allen, Sharlene Cronin and Linda Dwight, Aziz Aghayev, Maureen Babcock

John Ruark called the meeting to order at 6:15 p.m.

Sharlene Cronin read the Vision Statement.

**Public Commentary** – None

**Field Trip Approval**

Model UN Officers, Grace Acton, Sam Jackson, Meili Stanten, Caroline Mara and Ella Corbett along with Advisors Ms. Mattie-Brown and Ms. Terrio spoke to the Committee about the various experiences in attending past Model UN conferences and requested approval the following overnight trip/out of state trips for the upcoming year.

HMUN Conference in Boston, MA being held January 30<sup>th</sup> through February 2<sup>nd</sup>, the cost of the trip is approximately \$250.

NAIMUN Conference in Washington, DC being held February 13<sup>th</sup> through February 16<sup>th</sup>, the cost of trip is approximately \$700.

UMASSMUN conference held at UMASS Amherst in March, the cost of the trip is approximately \$200.

SusanMary Redinger made the motion and Suzanne Allen seconded to approve the three Model UN trips as presented.

VOTE 5/0

Dr. Dwight presented a request for the Debate team to attend an overnight/out of state trip to Yale University September 13<sup>th</sup> through 15<sup>th</sup>.

Sharlene Cronin made the motion and Suzanne Allen seconded to approve the trip as presented.

VOTE 5/0

**HES School Improvement Plan**

Principal, Josh Myler presented the HES School Improvement Plan. Mr. Myler explained strategy used, time-line, resources used and measurement for each goal under the Core Values for Student Achievement, Personal Growth, Partnership and Resources and School Climate. Mr. Myler also updated the Committee regarding on-going initiatives.

SusanMary Redinger made the motion and Suzanne Allen seconded to approve the HES School Improvement Plan as amended.

Vote 5/0

### **Superintendent Report – See attached**

As part of the Superintendent Report Dr. Dwight explained the need to hire a Certified Occupational Therapist Assistant to work under the guidance and direction of our current .5 OT/.5 Special Education Coordinator. Dr. Dwight indicated that she will continue to monitor the individual education plans of our students to ensure their needs are met.

Dr. Dwight recommended to the Committee that they open a second preschool classroom in January 2020 to meet the needs of our preschool aged students on individualized education plans. The cost of the teacher for the .5 of the year will be partially off-set by the tuition paid into the preschool by the families of the peer models. The Committee will take a formal vote on the additional preschool classroom at a future meeting.

### **Teacher Evaluation Process Review**

Dr. Dwight reviewed the history of the MA Educator Evaluation framework which was created by DESE in 2011. Dr. Dwight provided insight into the evaluation process, gave examples and shared how data is stored. Dr. Dwight will provide a further explanation of the process at a future meeting.

### **School Building Update**

SusanMary Redinger reported that the school building project is moving. After the concrete work is complete they will be installing the beams. When the beams are erected, there will be a ceremony during the school day where students will be invited to sign a beam, the public will be invited to attend. The next School Building Committee meeting is scheduled for next Thursday. The project continues to be on time and on budget.

### **Approve Easement for New Electrical Hook-up**

SusanMary Redinger explained that before the Board of Selectmen can sign the easement for a new electrical hook-up, the School Committee must declare the area as surplus and no longer needed for educational purposes, except to provide utility service to the school building. Then the grant of easement must be authorized by 2/3<sup>rd</sup> town meeting vote. The Special Town Meeting is scheduled for October.

SusanMary Redinger made the motion and Sharlene Cronin seconded to declare the area on the sketch as surplus and no longer needed for educational purposes, except to provide utility service to the school building.

VOTE 5/0

### **Existing Capital Plan Review**

Dr. Dwight reviewed the Five-Year Capital Plan for FY20 through FY24. The Administrative Leaders will be meeting tomorrow to determine if items in the FY21 (2020-2021) for the

upcoming year are still valid requests. In addition, they will come up with a list of requests for FY25. At the next meeting the Committee will be asked to vote on the projects that will be put forward to the Capital Committee.

### **Curriculum Presentation Calendar Discussion – Tabled to future meeting**

#### **Policy Review**

John Ruark presented policies in Section G and Section A.

SusanMary Redinger made the motion and Suzanne Allen seconded to approve policies GCG, GCIA, GCJ, GCK, GCO, GCQD, GCRD, GDA, GDB, ACA, ACAB, ACD, ACD-R, ADC as amended and first read through for policies GCQE, GCQF and AB.

VOTE 5/0

#### **Agenda Items**

Curriculum Presentation Calendar Discussion  
HEAC  
Student Advisory Topics  
Substitute teacher process  
School Improvement Plan  
Part 2 of the Educator Evaluation Presentation  
Curriculum Presentation -Art of Being  
PreK class - additional section

### **Student Advisory Committee Topics – Table to future meeting**

#### **Committee Meeting Date Changes**

The Committee changed their meeting calendar as follows:

Monday, October 14<sup>th</sup> – Indigenous People’s Day to Tuesday, October 15<sup>th</sup>.

Monday, October 28<sup>th</sup> – Special Town Meeting, Tuesday, October 29<sup>th</sup>.

Monday, November 11<sup>th</sup> – Veterans Day, Tuesday, November 12<sup>th</sup>.

Monday, December 23<sup>rd</sup> – No meeting.

Monday, May 25<sup>th</sup> – Memorial Day – Tuesday, May 26<sup>th</sup>.

#### **Approval of Meeting Minutes**

Sharlene Cronin made the motion and SusanMary Redinger seconded to approve the minutes of the August 26<sup>th</sup> meeting as amended.

VOTE 5/0

#### **Liaison /Subcommittee Reports**

**Shannon Molloy** presented the following warrants for review:

Warrant 20-03	August 2, 2019	\$1,128,980.58
Warrant 19-29	June 30, 2019	\$ 112,142.39
Warrant 19-28	June 30, 2019	\$1,750,229.30

**Shannon Molloy** reported that the HES School Council meets on September 17<sup>th</sup>.

**Shannon Molloy** report that the Continuous Improvement Subcommittee met to review the Superintendent rubric and to compare it to the DESE pilot rubric. The Subcommittee talked through challenges and decided to do a couple of tests with the pilot rubric before making a change. There is no deadline to make a change.

**SusanMary Redinger** reported that the Capital Planning and Investment Committee will meet in October.

**SusanMary Redinger** reported that the Bromfield School Council has set their meeting dates and is working on the School Improvement plan.

**Sharlene Cronin** reported that a training was held for the Negotiation Committee and a calendar of meeting dates was established.

**Sharlene Cronin** reported that the Field Subcommittee is working on creating a report that establishes areas of representation for athletic interests, field maintenance and creating a fund that will be used on fields.

**Suzanne Allen** – reported that SEPAC was mentioned at the Hildreth Curriculum Night. There is some momentum being generated from parents that have approached regarding heading up SEPAC.

**Suzanne Allen** – reported that the Data Dashboard Subcommittee met to lay some ground work on where we are going and questions they are looking to have answered.

**John Ruark**– reported that HEAC meets Wednesday.

**John Ruark**- reported that the Negotiation Committee meets tomorrow and will bring forward issues for discussion. Issues can only be presented at the first and second meeting. The School Committee will reserve time to have an executive session at each regularly schedule School Committee meeting to go over matters of importance that happen in the Negotiation Subcommittee meetings.

### **Public Commentary**

Jennifer Finch – Codman Hill Road, Harvard - policy question

### **School Commentary**

**Sharlene Cronin** – thanked Dr. Dwight for responding to her husband’s concern regarding public dialogue for parents around safety and a public safety forum.

**SusanMary Redinger** – asked everyone to take a moment to acknowledge the passing of Lorraine Leonard. Lorraine was an integral part of me being a School Committee member and to the town. She will be missed.

**Linda Dwight** – reminded everyone of the HAA golf tournament October 9<sup>th</sup> to benefit the athletic program at Bromfield. The event starts at 1:00 at Shaker Hills. You can find info on Next Door Harvard.

**Shannon Molloy** – enjoyed curriculum night – noted that in the cafeteria the day after the event, some of the custodian were cleaning up scuff marks that were made during the event. It really shows how much pride they take in their work.

**John Ruark** reported that on September 18<sup>th</sup> the All Boards will meet, they will ask us to talk about our goals for the year. They may call out the School Building Committee separately.

**Move to adjourn**

With no objection John Ruark moved to adjourn the meeting at 9:25 p.m.

VOTE 5/0

Respectfully submitted,

Mary Zadroga