School Committee Minutes

Upstairs of the Town Hall

Monday, January 23, 2017

6:00 p.m.

Members attending: SusanMary Redinger, Nancy Lancellotti, Jon Green, Patty Wenger, Linda Dwight and Peter Rowe. Absent: Mary Traphagen and Maureen Babcock.

SusanMary Redinger called the meeting to order at 6:00 p.m.

Patty Wenger read the Core Value Statement.

Open to Interested Citizen Commentary – None

Student Report - None

**Global Competency Graduation Path Review:** Bryce Mattie presented a request to the Committee to establish a Global Competency Certificate program at The Bromfield School. Ms. Mattie reviewed the timeline for applications and the components for completion of the certificate which include maintaining a GPA of 2.7, 40 hours of service with a global focus, travel experience, meeting with an assigned advisor and attendance at multi-cultural events. The program would roll out this spring with the program of studies and would begin in the 2017/2018 school year as a pilot. Nancy Lancellotti asked that no students be excluded during the pilot year. The Committee reviewed the job description for the Global Program Coordinator who will be hired to oversee the program. The person who fills this role will be paid a stipend of $4,880.

Nancy Lancellotti made the motion and Patty Wenger seconded to approve the Global Competency program presented tonight along with Global Program Coordinator stipend positon.

VOTE 4/0

**Student Achievement Presentation:** Principals Sue Frederick and Scott Hoffman presented to the Committee student achievements and accomplishments at both Hildreth Elementary School and The Bromfield School. Scott and Sue thanked the faculty and staff for their hard work over the year to make these accomplishments possible.

**Bromfield Parent Survey Results** – Tabled

**Review Superintendent Contract with Dr. Dwight**

SusanMary Redinger reviewed the contents of the Superintendent contract with Dr. Linda Dwight and noted any changes. The Committee is delighted to be able to offer Dr. Dwight a five year contract from 2017 through 2022.

Nancy Lancellotti made the motion and Patty Wenger seconded to approve the contract of Dr. Linda Dwight, Superintendent of Schools for a continuation of employment for an additional five years through June of 2022 as presented.

VOTE 4/0

**Superintendent Report**

Dr. Dwight reported on the Professional Day which was held on January 17th. The day is planned by the teachers to be beneficial to their practice and development. A variety of topics and learning opportunities were held throughout the day.

On February 8th Diane Moore will lead our Early Release day with the topic of inclusion.

The district is planning several school visits to gain knowledge on the ways technology is being used.

The district has been in contact with Alan November, a technology guru, to see if he would be available to offer professional development to the district on the topic of the future of technology in our schools.

Dr. Dwight reported that the Substitute Management System is scheduled to begin tomorrow. This program will be a movement forward that will lead to important data and information that will help us better the situation on how to continue educating students while the teachers are out.

The Visioning Committee is expanding because there are three very intensive workshops planned between now and March 1st. The purpose of these workshops is to gain feedback that will be used to guide the design team as to what works best for the community.

Dr. Dwight reported that the CASE Collaborative has decided that the Hapgood Library is not a good space for their program and they are not going to respond to the RFS.

**Harassment Policy Review ACAB-R**

Dr. Dwight reviewed Policy ACAB-R – Administrative Guidelines for Responding to Complaints of Peer Harassment by Students. The Committee asked for language to be added that would notify the parents of both the victim and the alleged perpetrator of the allegation of harassment and would notify the staff as needed to monitor and ensure student safety.

Patty Wenger made a motion and Jon Green seconded to move that we accept policy file ACAB-R – Administrative Guidelines for Responding to Complaints of Peer Harassment by Students as amended.

VOTE 4/0

**Grant Approval**

Dr. Dwight presented for approval two gifts from the Harvard Schools Trust

Music Fest Honorarium $300 – Rebecca Ufema and Craig Robbins

Artist Exchange Event $575 – Jennifer Fraser and Olyan Rosal

Patty Wenger made the motion and Nancy Lancellotti seconded to accept the generous gift of the Harvard Schools Trust for the Music Fest and the Artist Exchange as presented.

VOTE 4/0

Dr. Dwight presented 10 grants from the Harvard PTO for teacher requested projects:

Melissa Niland $100 –classroom supplies, Rob Cullinane $300 – blanding turtles, Reenie Keith $209.85 –Wobble chairs, Sharon Correnty $300 – clay, Allison Rogers $129 – listening center, Laura Uglevich $96.67 – story board, Sharon Correnty $255 – table top easels, Beth Cregan $50 – paint for green screen, Alison Rogers $208 – letter of the week craft – Total $1648.42

Karen Hurley, Tammy Route, Joan Accorsi and Michelle Keane $1274 – Maker kits.

Nancy Lancellotti made a motion and Patty Wenger seconded to accept the 10 grants from the Harvard PTO as outlined in the letter by Lisa Rosen in the amounts of $1,648.82 plus $1,274.

VOTE 4/0

**Town Report Final Approval**

SusanMary Redinger reviewed with the Committee the final revision to the report that will be submitted by the School Committee into the Annual Town Report.

Nancy Lancellotti made the motion and Patty Wenger seconded to accept the revised annual town report submission regarding the work of the School Committee as presented tonight with the highlighted changes.

VOTE 4/0

**Finance Questions/Answer Review**

The Committee reviewed the list of questions and answers that Dr. Dwight, Peter Rowe and Mary Traphagen will be presenting to the Finance Committee on Saturday, January 28th regarding the FY18 School Budget. Any School Committee member who would like to attend the meeting is welcome to do so.

**Review Minutes**

SusanMary Redinger with no objection approved the minutes of the January 9,2017 meeting as amended.

VOTE 4/0

**Liaison/Subcommittee**

Nancy Lancellotti reported that the Bromfield School Council met and discussed the homework policy. Should it be established by the School Committee or by each individual school? The TV production classes are very low right now. Thought put into promoting those classes for students. Increase computer science offerings that offer instruction to students in understanding programming.

Jon Green –SEPAC Report – Dr. Dwight will be meeting with someone for DEAC who is looking to take a leadership role with SEPAC. Dr. Dwight has a meeting planned with this person and will review the SEPAC survey with her before sending it out.

Patty Wenger reported that CIPIC postponed their meeting until Wednesday. There is no Athletic Advisory meeting tomorrow.

SusanMary Redinger reported that the All Boards meeting was last week. The town there is still getting the numbers in, including the amount of free cash. They are looking at a small deficit. They are looking for departments to prioritize additional items. Capital went over the big picture and their priority is the HES renovation. There are other projects they would like accomplished through borrowing.

On Friday, Patty Wenger, SusanMary Redinger and Mary Traphagen met with the Student Advisory Committee. It was a great meeting and students gave a lot of information and feedback on various issues such as the rock incident, new physics labs, locker rooms, parking and new administration.

**Future Agenda Items**

Parent Survey Results

Financial Report

District Improvement Reports

Special Education Report

Youth at Risk Survey

Science Fair – March 3rd

Parent Survey - TBS

Youth Risk Survey results

**Interested Citizen Commentary** – none

**Closing Commentary –**

Jon Green enjoyed the winter concert and is looking forward to the concert on Thursday. Thank you to the administration for the presentation on Global Competency.

SusanMary Redinger made a motion and Patty Wenger seconded to go into Executive Session to discuss strategy with respect to collective bargaining with the Harvard Teachers Association and Dr. Dwight.

Green (Aye), Lancellotti (Aye), Redinger (Aye), and Wenger (Aye).

Respectfully Submitted:

Mary Zadroga