

Harvard Public Schools
14 Massachusetts Avenue, Harvard, Massachusetts 01451

School Committee Meeting

November 30, 2020

6:15 p.m.

Join Zoom Meeting

<https://psharvard-org.zoom.us/j/87557902958?pwd=cmFmeDdyOEFQSG1FY0NpWlFDVnRaQT09>

Meeting ID: 875 5790 2958

Passcode: 010870

Dial by your location

+1 646 558 8656 US (New York)

1. Read Vision Statement (6:15)
2. Public Comment (6:20)
3. Student Report (6:25)
4. Superintendent Report (6:30)
4. Budget Review (6:35)
5. Policy Review (VOTE) (8:30)
6. Screening Initiative Plan Update (8:40)
7. MCAS Resolution Introduction (8:45)
8. Grant Approval (8:50)
9. Future Meeting Dates (8:55)
10. Agenda Items (8:57)
11. SC Liaison and Subcommittee Reports (9:05)
12. Public Commentary (9:10)
13. Executive Session (9:15)
Pursuant to Massachusetts General Laws Chapter 30A section 21 (a) and (3) for the following purposes:
 - (a) To discuss strategy with respect to an in preparation for collective bargaining with Harvard Teachers' Association because an open discussion may have a detrimental effect on the bargaining position of the Committee.
13. Adjourn (9:15)

Vision Statement: The Harvard Public Schools Community, dedicated to educational excellence, guides all students to realize their highest potential by balancing academic achievement with personal well-being in the pursuit of individual dreams. The students engage in learning how to access and apply knowledge, think critically and creatively, and communicate effectively. They develop the confidence and ability to understand diverse perspectives, collaborate, and contribute to their local, national, and global communities.

Superintendent L. Dwight's Update
November 30, 2020

I. Fraudulent Unemployment Claims

Standard II: Management and Operations

Many towns in MA have been experiencing an increase in fraudulent unemployment claims. Marie has been tracking this information for the town and the schools. She also walks the employees through the steps to inform the unemployment office of the error. So far, 40 school employees have been impacted by this issue.

II. Rapid Testing Program

Standard I: Instructional Leadership

Our district has been selected by the state to participate in the free BinaxNow Rapid Point of Care for COVID-19 testing program. After consulting with the local BOH and our school lead nurse, I entered our district for consideration and we were one of 130+. The After training, our nurses will be able to administer a rapid test that will help detect positive cases of the virus for symptomatic faculty, staff, or students (with consent). The results will be evident in about 15 minutes and then the nurse will talk with the person or their family about the next steps. Our contact tracing for any positive results will begin right away. This program should be up and running in our district in early December.

III. Number of Students and Staff Quarantining since September 9, 2020

Standard III: Family Engagement

	CLOSE CONTACT QUARANTINE (14 DAYS)	TRAVEL QUARANTINE (4DAYS+TESTING)
HES STUDENTS	9	13
HES STAFF	3	1
TBS STUDENTS	20	16
TBS STAFF	3	2

IV. Athletics for Winter

Standard II: Management and Operations, Standard III: Family Engagement

Our athletic director, Dave Boisvert, sent out a letter to families that outlined the winter athletic season. Prior to the letter being sent Mr. Hoffman and I had consulted on the content and decision making. We added a section that explained the quarantine risk families will be in if someone on the team or on the opposing team tests positive for the

Superintendent L. Dwight's Update
November 30, 2020

virus. Practices would start on December 15th and games would not start until January. We would continue to make game day decisions based on the communication between principals and consultation with the school nurse and administrators. We will work on the defined procedures for these decisions and create a documentation system that can be shared with parents and the public.

V. Homework Free Break

Standard III: Family Engagement

As a stress reduction measure both schools held a homework free break. We communicated this to students and families in hopes that it would increase the relaxation and enjoyment of the holiday. Everyone seemed to appreciate this additional focus on wellness.

Harvard Public Schools 2021 / 2022 Draft #1 Budget

Central Office								
		FY19 Actual	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Increase/Decrease in \$	Increase/Decrease in %	
Salary Accounts	Object							
Superintendent	51691	\$ 168,147	\$ 170,664	\$ 173,224	\$ 173,224	\$ (0)	0.00%	
Administrative Assistant	51702	\$ 73,197	\$ 75,712	\$ 77,226	\$ 77,226	\$ 0	0.00%	
School Business Manager	51915	\$ 53,730	\$ 84,999	\$ 86,700	\$ 86,700	\$ -	0.00%	
Business Coordinator	51731	\$ 53,560	\$ 54,974	\$ 62,948	\$ 64,518	\$ 1,570	2.49%	
Stipends/Wellness/Retirement/SC Secretary	51110	\$ 7,583	\$ 10,300	\$ 8,500	\$ 8,500	\$ -	0.00%	
TSA Match	51100	\$ 73,196	\$ 91,441	\$ 75,000	\$ 75,000	\$ -	0.00%	
Professional Development Stipends	51941	\$ 38,287	\$ 42,164	\$ 55,740	\$ 55,840	\$ 100	0.18%	
Other Stipends	51130	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ (10,000)	-50.00%	
Total Salary before offsets		\$ 487,700	\$ 550,254	\$ 559,338	\$ 551,008	\$ (8,330)	-1.49%	
Offset to salaries - Bldg. rental	OFS	\$ (10,000)		\$ (10,000)	\$ (10,000)	\$ -	0.00%	
Offset to salaries - Devens (Sch. Bus. Mgr.)	51915-OFS	\$ (60,000)		\$ (86,700)	\$ (86,700)	\$ -	0.00%	
Offset to salaries - Devens (Other Stipends)	OFS	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ -	0.00%	
Total Salary		\$ 397,700	\$ 530,254	\$ 442,638	\$ 434,308	\$ (8,330)	-1.88%	
Non-Salary/Ordinary Accounts								
Legal Fees / Audit	52713	\$ 10,485	\$ 6,788	\$ 18,000	\$ 16,000	\$ (2,000)	-11.1%	
Office Expense	52715	\$ 23,657	\$ 14,110	\$ 16,350	\$ 16,350	\$ -	0.00%	
Equipment Lease/Repairs	52914	\$ 10,462	\$ 889	\$ 4,903	\$ 4,903	\$ -	0.00%	
System-wide Professional Development	52954	\$ 78,929	\$ 82,746	\$ 95,625	\$ 94,825	\$ (800)	-0.84%	
Dues and Subscriptions	52957	\$ 15,141	\$ 10,230	\$ 15,000	\$ 13,000	\$ (2,000)	-13.33%	
Regular Transportation	53214	\$ 406,508	\$ 371,249	\$ 437,940	\$ 448,200	\$ 10,260	2.34%	
Total Non-Salary before offsets		\$ 545,182	\$ 486,012	\$ 587,818	\$ 593,278	\$ 5,460	0.93%	
Offsets to Non Salary - Bus Fees	OFNS	\$ (55,000)	\$ (15,000)	\$ (40,000)	\$ (40,000)	\$ -	0.00%	
Offset to Non Salary-Title IIA / Title IV	OFNS	\$ (30,000)	\$ (30,410)	\$ (45,000)	\$ (28,000)	\$ 17,000	-37.78%	
Offset to Salary - Title I grant	OFS	\$ (9,000)		\$ (9,000)		\$ 9,000	-100.00%	
Total Non-Salary		\$ 451,182	\$ 440,602	\$ 493,818	\$ 525,278	\$ 31,460	6.37%	
Salary Accounts		\$ 397,700	\$ 530,254	\$ 442,638	\$ 434,308	\$ (8,330)	-1.88%	
Non-Salary/Ordinary Accounts		\$ 451,182	\$ 440,602	\$ 493,818	\$ 525,278	\$ 31,460	6.37%	
		\$ 848,882	\$ 970,856	\$ 936,456	\$ 959,586	\$ 23,130	2.47%	

Harvard Public Schools 2021 / 2022 Draft #1 Budget

School Facilities								
		FY19 Actual	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Increase/Decrease in \$	Increase/Decrease in %	
Salary Accounts	Object							
Director of Facilities	51374	\$ 80,518	\$ 84,365	\$ 93,987	\$ 91,700	\$ (2,287)	-2.43%	
Custodial Salaries	51372	\$ 410,833	\$ 435,633	\$ 439,833	\$ 451,943	\$ 12,110	2.75%	
Overtime/snow removal Salaries	51300	\$ 2,239	\$ 1,107	\$ 30,000	\$ 5,000	\$ (25,000)	-83.33%	
Total Salary		\$ 493,590	\$ 521,105	\$ 563,820	\$ 548,643	\$ (15,177)	-2.69%	
Non-Salary/Ordinary Accounts								
Telephone	52380	\$ -	\$ -	\$ -	\$ -	\$ -		
Supplies/Maintenance/Building	52381	\$ 102,529	\$ 87,504	\$ 124,690	\$ 95,690	\$ (29,000)	-23.26%	
Water	52382	\$ 37,751	\$ 35,896	\$ 38,000	\$ 38,000	\$ -	0.00%	
Electricity	52385	\$ 222,340	\$ 201,727	\$ 225,000	\$ 225,000	\$ -	0.00%	
Gas	52383	\$ 118,937	\$ 82,983	\$ 120,000	\$ 120,000	\$ -	0.00%	
HVAC/Preventative Maintenance	52387	\$ 78,181	\$ 47,100	\$ 38,261	\$ 55,227	\$ 16,966	44.34%	
Snow Removal (Equipment rental)	52393	\$ 34,060	\$ 12,000	\$ 15,000	\$ 12,000	\$ (3,000)	-20.00%	
Trash Disposal	52390	\$ 15,300	\$ 16,292	\$ 15,500	\$ 16,500	\$ 1,000	6.45%	
Contracted Services	52391	\$ 66,044	\$ 60,836	\$ 38,000	\$ 31,000	\$ (7,000)	-18.42%	
Total Non-Salary before offsets		\$ 675,142	\$ 544,338	\$ 614,451	\$ 593,417	\$ (21,034)	-3.42%	
Offsets to Non salary - Food Svc	OFNS	\$ (10,000)		\$ -	\$ -	\$ -		
Offsets to Non salary - Community Ed	OFNS	\$ (80,000)	\$ (40,000)	\$ (80,000)	\$ (40,000)	\$ 40,000	-50.00%	
Total Non-Salary/Ordinary Accounts		\$ 585,142	\$ 504,338	\$ 534,451	\$ 553,417	\$ 18,966	3.55%	
Salary Accounts		\$ 493,590	\$ 521,105	\$ 563,820	\$ 548,643	\$ (15,177)	-2.69%	
Non-Salary/Ordinary Accounts		\$ 585,142	\$ 504,338	\$ 534,451	\$ 553,417	\$ 18,966	3.55%	
		\$ 1,078,732	\$ 1,025,443	\$ 1,098,271	\$ 1,102,060	\$ 3,789	0.35%	

Harvard Public Schools 2021 / 2022 Draft #1 Budget

Hildreth Elementary								
		FY19 Actual	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Increase/Decrease in \$	Increase/Decrease in %	
Salary Accounts	Object							
Principal Salary	51851	\$ 115,274	\$ 118,312	\$ 120,681	\$ 125,681	\$ 5,000	4.14%	
Associate Principal Salary	51852	\$ 95,888	\$ 91,751	\$ 97,920	\$ 102,926	\$ 5,006	5.11%	
Secretary Salaries	51862	\$ 93,487	\$ 82,644	\$ 91,268	\$ 84,692	\$ (6,576)	-7.20%	
Dept. Coord./Team Leader Stipends	51872	\$ 43,350	\$ 116,197	\$ 123,253	\$ 20,000	\$ (103,253)	-83.77%	
Guidance Salary	51320	\$ 64,034	\$ 43,668	\$ 69,852	\$ 83,585	\$ 13,733	19.66%	
Nurses' Salaries	51811	\$ 60,937	\$ 66,928	\$ 68,677	\$ 70,572	\$ 1,895	2.76%	
Teachers' Salaries	51891	\$ 2,320,973	\$ 2,458,254	\$ 2,605,598	\$ 2,567,519	\$ (38,079)	-1.46%	
Clerical Aide	51902	\$ 7,109	\$ 6,799	\$ 8,183	\$ 8,183	\$ 0	0.00%	
Reading Tutors	51906	\$ 28,775	\$ 42,269	\$ 88,226	\$ 106,797	\$ 18,571	21.05%	
Substitute Teachers' Salaries	51892	\$ 61,307	\$ 68,492	\$ 51,900	\$ 51,900	\$ -	0.00%	
Library Media Coordinator Salary	51976	\$ 56,408	\$ 73,249	\$ 76,143	\$ 79,470	\$ 3,327	4.37%	
Kindergarten Aides	51941	\$ 115,632	\$ 137,303	\$ 130,194	\$ 115,209	\$ (14,985)	-11.51%	
Math Tutor	51943	\$ 63,027	\$ 89,978	\$ 97,714	\$ 96,942	\$ (772)	-0.79%	
Recess Aide	51323	\$ 23,865	\$ 25,761	\$ 26,348	\$ 26,593	\$ 245	0.93%	
Student Activity	51944	\$ 9,155	\$ 4,052	\$ 5,000	\$ 5,000	\$ -	0.00%	
Total Salary before offsets		\$ 3,159,221	\$ 3,425,657	\$ 3,660,957	\$ 3,545,071	\$ (115,886)	-3.17%	
Offset To Salaries - K Tuitions	OFS	\$ (170,000)	\$ (170,000)	\$ (170,000)	\$ (170,000)	\$ -	0.00%	
Offset To Salaries /Title I Reading Tutor	OFS	\$ (16,500)	\$ (10,849)	\$ (51,500)	\$ (38,000)	\$ 13,500	-26.21%	
Offset To Salaries/Title I Director	OFS	\$ (60,000)	\$ (32,000)	\$ (60,000)		\$ 60,000	-100.00%	
Offset to Salaries-Math Tutors - Title I	OFS	\$ (26,315)	\$ (25,287)	\$ (29,005)	\$ (29,005)	\$ -	0.00%	
Offset to Salaries - Devens Tuitions	OFS	\$ (400,000)	\$ (300,000)	\$ (400,000)	\$ (400,000)	\$ -	0.00%	
Total Salary		\$ 2,486,406	\$ 2,887,521	\$ 2,950,452	\$ 2,908,066	\$ (42,386)	-1.44%	
Non-Salary/Ordinary Accounts								
Office Expense	52874	\$ 1,390	\$ 1,391	\$ 1,450	\$ 1,297	\$ (153)	-10.53%	
Equipment Lease/Repairs	52914	\$ 15,099	\$ 21,490	\$ 27,106	\$ 27,106	\$ 0	0.00%	
Pupil Supplies	52915	\$ 40,396	\$ 23,742	\$ 42,352	\$ 37,984	\$ (4,368)	-10.31%	
Dues and Subscriptions	52957	\$ 2,546	\$ 2,215	\$ 2,873	\$ 2,594	\$ (279)	-9.71%	
Textbooks/Curriculum Materials	52965	\$ 47,505	\$ 15,820	\$ 70,132	\$ 51,955	\$ (18,177)	-25.92%	
Library Media Books/Materials	53004	\$ 4,817	\$ 6,133	\$ 6,794	\$ 6,114	\$ (680)	-10.01%	
Small Capital Equipment	58500	\$ 8,672	\$ 1,890	\$ 4,708	\$ 1,854	\$ (2,854)	-60.62%	
Total Non-Salary before offsets		\$ 120,425	\$ 72,681	\$ 155,415	\$ 128,905	\$ (26,510)	-17.06%	
Shaw Trust Offset				\$ (8,691)	\$ (1,854)	\$ 6,837	-78.67%	
Total Non-Salary		\$ 120,425	\$ 72,681	\$ 146,724	\$ 127,051	\$ (19,673)	-13.41%	
Salary Accounts		\$ 2,486,406	\$ 2,887,521	\$ 2,950,452	\$ 2,908,066	\$ (42,386)	-1.44%	
Non-Salary/Ordinary Accounts		\$ 120,425	\$ 72,681	\$ 146,724	\$ 127,051	\$ (19,673)	-13.41%	
		\$ 2,606,831	\$ 2,960,202	\$ 3,097,176	\$ 3,035,116	\$ (62,060)	-2.00%	

Harvard Public Schools 2021 / 2022 Draft #1 Budget

The Bromfield School								
		FY19 Actual	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Increase/Decrease in \$	Increase/Decrease in %	
Salary Accounts	Object							
Principals Salary	51852	\$ 126,167	\$ 133,806	\$ 133,806	\$ 136,483	\$ 2,677	2.00%	
Associate Principal Salary	51851	\$ 105,262	\$ 110,261	\$ 110,256	\$ 112,466	\$ 2,210	2.00%	
Dean of Students (Stipend)	51130	\$ -	\$ 6,500	\$ 6,500	\$ 6,500	\$ -	0.00%	
Secretary Salaries	51862	\$ 97,872	\$ 104,229	\$ 105,504	\$ 103,534	\$ (1,970)	-1.87%	
Clerical Aide	51902	\$ 6,565	\$ 6,745	\$ 8,021	\$ 8,183	\$ 162	2.02%	
Dept.Coord./Team Leader Stipends	51811	\$ 41,994	\$ 50,238	\$ 47,825	\$ 49,825	\$ 2,000	4.18%	
Guidance Salary	51872	\$ 242,351	\$ 271,147	\$ 271,148	\$ 293,661	\$ 22,513	8.30%	
Guidance Secretary Salary	51905	\$ 38,660	\$ 41,090	\$ 44,701	\$ 45,595	\$ 894	2.00%	
Nurse Salary	51882	\$ 122,324	\$ 93,568	\$ 99,867	\$ 148,794	\$ 48,927	48.99%	
Teachers' Salaries	51891	\$ 3,944,807	\$ 4,260,744	\$ 4,310,124	\$ 4,116,085	\$ (194,039)	-4.50%	
Substitute Teachers' Salaries	51892	\$ 73,066	\$ 62,134	\$ 52,000	\$ 62,000	\$ 10,000	19.23%	
Library Media Coordinator Salary	51991	\$ 68,344	\$ 77,548	\$ 81,149	\$ 90,977	\$ 9,829	12.11%	
Instructional Aide Salaries	51993	\$ -	\$ 40,075	\$ 28,175	\$ 41,948	\$ 13,773	48.88%	
Athletics	51100	\$ 45,908	\$ 15,000	\$ 39,437	\$ 39,437	\$ -	0.00%	
Student Activity Salaries	51321	\$ 64,936	\$ 72,508	\$ 72,744	\$ 71,022	\$ (1,722)	-2.37%	
Total Salary before offsets		\$ 4,978,256	\$ 5,345,593	\$ 5,411,257	\$ 5,326,510	\$ (84,746)	-1.57%	
Offset to Salaries - Title I	OFS		\$ (39,865)	\$ (28,175)		\$ 28,175	-100.00%	
Offset to Salaries - School Choice	OFS	\$ (310,000)	\$ (310,000)	\$ (310,000)	\$ (310,000)	\$ -	0.00%	
Offset to Salaries - Devens	OFS	\$ (355,000)	\$ (286,582)	\$ (549,330)	\$ (549,330)	\$ -	0.00%	
Total Salary		\$ 4,313,256	\$ 4,709,146	\$ 4,523,752	\$ 4,467,180	\$ (56,571)	-1.25%	
Non-Salary/Ordinary Accounts								
Office Expense	52874	\$ 3,591	\$ 1,382	\$ 3,637	\$ 2,657	\$ (980)	-26.95%	
Equipment Lease/Repairs	52914	\$ 38,689	\$ 37,516	\$ 26,445	\$ 25,945	\$ (500)	-1.89%	
Pupil Supplies	52915	\$ 46,320	\$ 48,421	\$ 55,799	\$ 54,031	\$ (1,768)	-3.17%	
Dues and Subscriptions	52957	\$ 13,277	\$ 13,878	\$ 15,365	\$ 17,506	\$ 2,141	13.93%	
Textbooks/Curriculum Materials	52965	\$ 59,313	\$ 25,548	\$ 42,152	\$ 32,390	\$ (9,762)	-23.16%	
Library Media Book/Materials	53008	\$ 9,849	\$ 7,735	\$ 9,916	\$ 8,924	\$ (992)	-10.00%	
Virtual High School Expense	53009	\$ 17,300	\$ 16,925	\$ 18,000	\$ 18,000	\$ -	0.00%	
Student Activity Expenses	53344	\$ 8,470	\$ 4,795	\$ 12,697	\$ 16,199	\$ 3,502	27.58%	
Small Capital Equipment	58500	\$ 12,924	\$ 34,025	\$ 34,025	\$ 23,454	\$ (10,572)	-31.07%	
Total Non-Salary before offsets		\$ 209,733	\$ 190,225	\$ 218,036	\$ 199,106	\$ (18,931)	-8.68%	
Devens - Small Capital Offset	OFS - 58500					\$ -		
Offset to Small Capital - Shaw	OFS - 58500	\$ -	\$ (34,025)	\$ (35,000)	\$ (23,454)	\$ 11,546	-32.99%	
Total Non-Salary		\$ 209,733	\$ 156,200	\$ 183,036	\$ 175,652	\$ (7,385)	-4.03%	
Salary Accounts		\$ 4,313,256	\$ 4,709,146	\$ 4,523,752	\$ 4,467,180	\$ (56,571)	-1.25%	
Non-Salary/Ordinary Accounts		\$ 209,733	\$ 156,200	\$ 183,036	\$ 175,652	\$ (7,385)	-4.03%	
		\$ 4,522,989	\$ 4,865,346	\$ 4,706,788	\$ 4,642,832	\$ (63,956)	-1.36%	

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Pupil Services								
		FY19 Actual	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Increase/Decrease in \$	Increase/Decrease in %	
Salary Accounts	Object							
Director of Pupil Services	51811	\$ 118,955	\$ 122,096	\$ 124,538	\$ 124,538	\$ (0)	0.00%	
Secretary	51822	\$ 43,970	\$ 46,154	\$ 47,863	\$ 49,242	\$ 1,379	2.88%	
Bromfield Teachers	51891	\$ 594,944	\$ 590,644	\$ 605,195	\$ 698,341	\$ 93,146	15.39%	
HES Teachers	51893	\$ 349,326	\$ 352,165	\$ 379,572	\$ 405,078	\$ 25,506	6.72%	
System-wide Teachers	51890	\$ 553,962	\$ 498,953	\$ 488,192	\$ 468,013	\$ (20,179)	-4.13%	
TBS Learning Assistants	51902	\$ 201,353	\$ 280,940	\$ 245,075	\$ 280,459	\$ 35,384	14.44%	
HES Learning Assistants	51903	\$ 217,263	\$ 237,614	\$ 260,688	\$ 297,261	\$ 36,573	14.03%	
ELL	51852	\$ 117,878	\$ 98,422	\$ 84,980	\$ 84,980	\$ 0	0.00%	
Preschool Teachers	51000	\$ 100,726	\$ 151,612	\$ 168,257	\$ 208,989	\$ 40,732	24.21%	
Preschool Learning Assts. Salaries	51021	\$ 30,480	\$ 33,489	\$ 31,583	\$ 59,082	\$ 27,499	87.07%	
Home Instruction Salaries	51072	\$ 12,093	\$ 16,148	\$ 18,675	\$ 22,675	\$ 4,000	21.42%	
Total Salary before offsets		\$ 2,340,950	\$ 2,428,237	\$ 2,454,618	\$ 2,698,660	\$ 244,042	9.94%	
Offsets to salaries - Preschool Tuition	OFS	\$ (55,000)	\$ (90,000)	\$ (70,000)	\$ (70,000)	\$ (15,000)	21.43%	
Total Salary		\$ 2,285,950	\$ 2,338,237	\$ 2,384,618	\$ 2,628,660	\$ 229,042	9.60%	
Non-Salary/Ordinary Accounts								
Office Expense	52834	\$ 1,241	\$ 1,476	\$ 5,943	\$ 4,597	\$ (1,346)	-22.65%	
Legal Fees SPED	52714	\$ 7,398	\$ 11,854	\$ 28,000	\$ 28,000	\$ -	0.00%	
Equipment Lease Repair	52914	\$ -	\$ -	\$ -	\$ -	\$ -		
Pupil Supplies	52915	\$ 11,555	\$ 9,171	\$ 19,241	\$ 19,850	\$ 609	3.17%	
SPED Transportation	53214	\$ 329,072	\$ 277,884	\$ 360,164	\$ 412,900	\$ 52,736	14.64%	
Other Professional Services	53805	\$ 44,833	\$ 45,241	\$ 82,515	\$ 81,815	\$ (700)	-0.85%	
Homeless Transportation	53216	\$ 42,045	\$ 32,527	\$ 42,045	\$ 42,045	\$ -	0.00%	
Out of District Tuitions (Private)	54810	\$ 775,366	\$ 1,014,070	\$ 1,305,996	\$ 780,103	\$ (525,893)	-40.27%	
Collaborative Tuitions & Other Public	54820	\$ 665,823	\$ 574,255	\$ 760,119	\$ 1,065,167	\$ 305,048	40.13%	
Preschool Expenses	52430	\$ -	\$ 4,513	\$ 2,888	\$ 1,636	\$ (1,252)	-43.35%	
Other Small Equipment	58500	\$ -	\$ 428	\$ 6,010	\$ 2,900	\$ (3,110)	-51.75%	
Total Non-Salary before offsets		\$ 1,877,333	\$ 1,971,419	\$ 2,612,921	\$ 2,439,013	\$ (173,908)	-6.66%	
Offset to Non Salary - Circuit Breaker	OFNS	\$ (346,994)	\$ (502,788)	\$ (800,000)	\$ (500,000)	\$ 300,000	-37.50%	
240 Grant Offset	OFNS	\$ (249,476)	\$ (254,345)	\$ (250,000)	\$ (250,000)	\$ -	0.00%	
Devens Transportation Offset	OFNS		\$ (80,221)	\$ (96,285)	\$ (162,245)	\$ (65,960)	68.50%	
Total Non-Salary		\$ 1,280,863	\$ 1,134,065	\$ 1,466,636	\$ 1,526,768	\$ 60,132	4.10%	
Salary Accounts		\$ 2,285,950	\$ 2,338,237	\$ 2,384,618	\$ 2,628,660	\$ 244,042	10.23%	
Non-Salary/Ordinary Accounts		\$ 1,280,863	\$ 1,134,065	\$ 1,466,636	\$ 1,526,768	\$ 60,132	4.10%	
		\$ 3,566,812	\$ 3,472,301	\$ 3,851,253	\$ 4,155,428	\$ 304,175	7.90%	

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Technology								
		FY19 Actual	FY20 Actual	FY21 Budget	FY22 Proposed Budget	Increase/Decrease in \$	Increase/Decrease in %	
Salary Accounts	Object							
Director of Technology	51021	\$ 97,176	\$ 99,741	\$ 101,752	\$ 101,752	\$ (0)	0.00%	
Educational Technology Coordinator	51100	\$ 97,335	\$ 105,824	\$ 101,125	\$ 101,125	\$ 0	0.00%	
Technology Support	51021	\$ 107,536	\$ 109,448	\$ 150,025	\$ 152,698	\$ 2,673	1.78%	
Technology Coordinator Stipend	51021	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -		
Total Salary		\$ 307,047	\$ 315,013	\$ 357,902	\$ 360,576	\$ 2,674	0.75%	
Non-Salary/Ordinary Accounts								
System-wide Hardware	52050	\$ 58,467	\$ 26,143	\$ 55,900	\$ 44,400	\$ (11,500)	-20.57%	
System-wide Software	55100	\$ 59,724	\$ 77,676	\$ 74,021	\$ 86,677	\$ 12,656	17.10%	
Internet Service Provider	52380	\$ 21,858	\$ 29,973	\$ 20,772	\$ 20,772	\$ (0)	0.00%	
HES Software	55200	\$ 2,600	\$ 6,198	\$ 4,900	\$ 5,650	\$ 750	15.30%	
Bromfield Software	55340	\$ 8,500	\$ 7,250	\$ 13,750	\$ 13,750	\$ -	0.00%	
Maintenance	52875	\$ 12,580	\$ 13,278	\$ 19,729	\$ 21,647	\$ 1,918	9.72%	
Supplies	55400	\$ 24,000	\$ 18,906	\$ 23,000	\$ 23,650	\$ 650	2.83%	
Technology Leases		\$ 347,017	\$ 324,470	\$ 340,985	\$ 319,502	\$ (21,483)	-6.30%	
HCTV Stipend		\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%	
Total Non-Salary before offsets		\$ 534,746	\$ 523,894	\$ 573,057	\$ 556,048	\$ (17,009)	-2.97%	
Offset to non salary Devens (HCTV Stipend)		\$ -	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ -		
Offset to non salary Devens	OFNS	\$ (400,000)	\$ (324,470)	\$ (380,000)	\$ (380,000)	\$ -	0.00%	
Offset to Title I	OFNS	\$ (8,800)	\$ (5,528)	\$ (8,800)		\$ 8,800	-100.00%	
Total Non-Salary		\$ 125,946	\$ 173,896	\$ 164,257	\$ 156,048	\$ (8,209)	-5.00%	
Salary Accounts		\$ 307,047	\$ 315,013	\$ 357,902	\$ 360,576	\$ 2,674	0.75%	
Non-Salary/Ordinary Accounts		\$ 125,946	\$ 173,896	\$ 164,257	\$ 156,048	\$ (8,209)	-5.00%	
		\$ 432,993	\$ 488,909	\$ 522,159	\$ 516,623	\$ (5,536)	-1.06%	

Harvard Public Schools 2021 / 2022 Draft #1 Budget

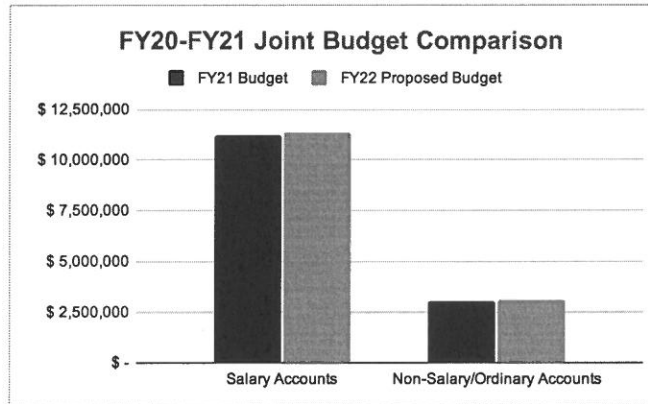
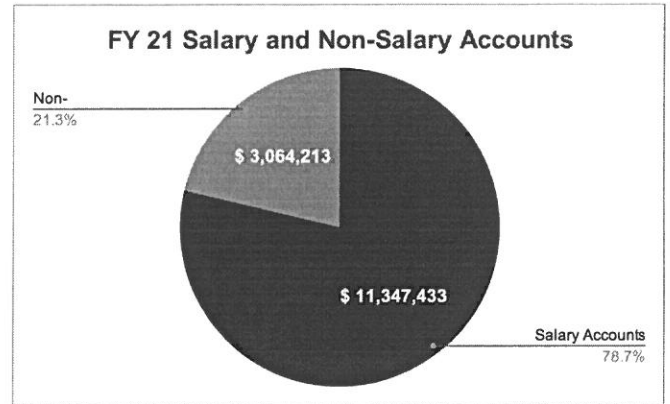
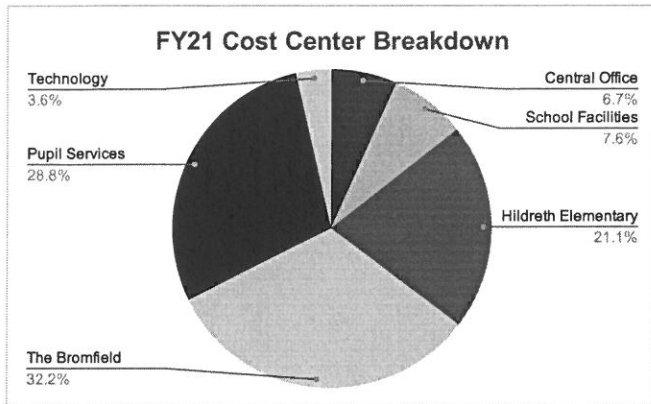
Totals by Cost Center <u>without</u> offsets							
	<i>FY19 Actual</i>	<i>FY20 Actual</i>	<i>FY21 Budget</i>	<i>FY22 Proposed Budget</i>	<i>Increase/Decrease in \$</i>	<i>Increase/Decrease in %</i>	
Central Office	\$ 1,032,882	\$ 1,036,266	\$ 1,147,156	\$ 1,144,286	\$ (2,870)	-0.25%	
School Facilities	\$ 1,168,732	\$ 1,065,443	\$ 1,178,271	\$ 1,142,060	\$ (36,211)	-3.07%	
Hildreth Elementary	\$ 3,279,646	\$ 3,498,338	\$ 3,816,372	\$ 3,673,975	\$ (142,397)	-3.73%	
The Bromfield School	\$ 5,187,989	\$ 5,535,818	\$ 5,629,293	\$ 5,525,616	\$ (103,677)	-1.84%	
Pupil Services	\$ 4,218,283	\$ 4,399,656	\$ 5,067,539	\$ 5,137,673	\$ 70,134	1.38%	
Technology	\$ 841,793	\$ 838,907	\$ 930,959	\$ 916,623	\$ (14,336)	-1.54%	
	\$ 15,729,325	\$ 16,374,428	\$ 17,769,590	\$ 17,540,233	\$ (229,356)	-1.29%	

Totals by Cost Center <u>with</u> offsets							
	<i>FY19 Actual</i>	<i>FY20 Actual</i>	<i>FY21 Budget</i>	<i>FY22 Proposed Budget</i>	<i>Increase/Decrease in \$</i>	<i>Increase/Decrease in %</i>	
Central Office	\$ 848,882	\$ 970,856	\$ 936,456	\$ 959,586	\$ 23,130	2.47%	
School Facilities	\$ 1,078,732	\$ 1,025,443	\$ 1,098,271	\$ 1,102,060	\$ 3,789	0.35%	
Hildreth Elementary	\$ 2,606,831	\$ 2,960,202	\$ 3,097,176	\$ 3,035,116	\$ (62,060)	-2.00%	
The Bromfield School	\$ 4,522,989	\$ 4,865,346	\$ 4,706,788	\$ 4,642,832	\$ (63,956)	-1.36%	
Pupil Services	\$ 3,566,812	\$ 3,472,301	\$ 3,851,253	\$ 4,155,428	\$ 304,175	7.90%	
Technology	\$ 432,993	\$ 488,909	\$ 522,159	\$ 516,623	\$ (5,536)	-1.06%	
	\$ 13,057,239	\$ 13,783,057	\$ 14,212,103	\$ 14,411,646	\$ 199,543	1.40%	

All Cost Center Summary <u>without</u> offsets							
	<i>FY19 Actual</i>	<i>FY20 Actual</i>	<i>FY21 Budget</i>	<i>FY22 Proposed Budget</i>	<i>Increase/Decrease in \$</i>	<i>Increase/Decrease in %</i>	
Total Salary before offsets	\$ 11,766,764	\$ 12,585,859	\$ 13,007,892	\$ 13,030,468	\$ 22,576	0.17%	
Total Non-Salary before offsets	\$ 3,962,561	\$ 3,788,569	\$ 4,761,698	\$ 4,509,766	\$ (251,933)	-5.29%	
	\$ 15,729,325	\$ 16,374,428	\$ 17,769,590	\$ 17,540,233	\$ (229,356)	-1.29%	

All Cost Center Summary <u>with</u> offsets							
	<i>FY19 Actual</i>	<i>FY20 Actual</i>	<i>FY21 Budget</i>	<i>FY22 Proposed Budget</i>	<i>Increase/Decrease in \$</i>	<i>Increase/Decrease in %</i>	
Salary Accounts	\$ 10,283,949	\$ 11,301,276	\$ 11,223,182	\$ 11,347,433	\$ 124,251	1.11%	
Non-Salary/Ordinary Accounts	\$ 2,773,291	\$ 2,481,782	\$ 2,988,922	\$ 3,064,213	\$ 75,291	2.52%	
	\$ 13,057,240	\$ 13,783,058	\$ 14,212,104	\$ 14,411,646	\$ 199,542	1.40%	

Harvard Public Schools 2021 / 2022 Draft #1 Budget



	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 Proposed	FY23 Proposed
Revenue						89 students - \$19,000/student	+2%	+2%
Tuition	1,301,452	1,452,623	1,591,897	1,721,058	1,582,825	1,691,000	1,724,820	1,759,316
Capital	20,000	20,000	21,957	20,000	20,000	20,000	20,000	20,000
Transportation	48,840	55,479	60,841	64,918	64,963	65,000	65,000	65,000
Vocational School	82,787	34,520	30,843	34,258	5,403	14,061	14,061	14,061
SPED OOD	163,563	90,342	116,403	222,300	183,011	186,624	356,332	356,332
SPED Transportation	71,543	70,849	100,409	126,731	92,550	87,400	87,400	87,400
SPED Professional Services	1,800	14,014	8,750	21,500	10,500	10,000	10,000	10,000
Circuit Breaker Reimbursement						-52,706	-52,706	-52,706
Total Revenue	1,689,985	1,737,827	1,931,100	2,210,765	1,959,252	2,021,379	2,224,907	2,259,403
Expense								
Salary - TBS	255,000	500,000	500,000	408,731	286,582	549,330	549,330	500,000
Salary - HES	400,000	418,000	400,000	400,000	300,000	400,000	400,000	400,000
Salary - Bus Mgr	-	7,015	-	-	-	86,700	86,700	86,700
Salary Athletic	-	-	40,000	40,000	40,000	40,000	40,000	40,000
Cable TV Stipend				20,000	20,000	20,000	20,000	20,000
Stipends - Other				18,000	16,799	20,000	20,000	20,000
Pupil Supplies	20,000	-	-					
Devens System-Wide Academic	-	0	5,024					
Devens Regular Transportation	49,331	57,528	63,000	65,992	40,122	65,000	65,000	65,000
Sped Aide Salaries	604	39,945	-	-				
Devens Aides	57,695	-	-	-				
Devens Sped Transport	107,837	24,571	-	-	62,927	96,285	162,245	162,245
Devens Professional Services	7,669	10,144	68,062	4,889				
Devens OOD	147,891	90,380	90,000		88,110	133,918	356,332	356,332
Prior Year Exenditures	158,100	442,057	-	-				
School Lunch					175,000	61,004	102,022	100,000
Devens-Athletic Subsidy	-	26,013	-	50,000	50,000	70,680	50,341	50,341
School Tech Expense	120,814	211,849	127,943	357,122	323,470	380,000	380,000	380,000
Additional Technology Lease						22,745		
Small Capital						35,000	-	-
HVAC Maintenance						75,000		

	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 Proposed	FY23 Proposed
Capital Expense	51,464	-	467,068	247,877	119,406	458,000	350,000	350,000
Additinal Offsett for FY22							199,542	
Total Expense	1,376,480	1,827,502	1,761,097	1,612,611	1,522,416	2,513,662	2,781,512	2,530,618
Net Income	313,505	-89,675	170,003	598,154	436,836	-492,283	-556,605	-271,215
Net position beginnin of the year	481,773	795,278	705,603	875,606	1,473,760	1,910,596	1,418,313	861,708
Net position end of the year	795,278	705,603	875,606	1,473,760	1,910,596	1,418,313	861,708	590,493
				Expected	1,452,553			
				Actual	1,910,553			
				Difference	458,000			

File	Title	HPS	MASC	Full committee
HA	Negotiations Goals	N	Y	

File: HA - NEGOTIATIONS GOALS vote at 11/23/20 meeting

The School Committee recognizes that education is a public trust; it therefore is dedicated to providing the best possible educational opportunities for the young people of this community. In negotiations, this objective may be best attained if there is a climate of mutual trust and understanding between the negotiating parties.

The School Committee believes that the best interests of public education will be served by establishing procedures that provide an orderly method for the School Committee and representatives of the staff to discuss matters of common concern.

It is further recognized that nothing in negotiations will compromise the School Committee's legal responsibilities nor will any employee's statutory rights and privileges be impaired.

SOURCE: MASC September 2016

- Subcommittee recommends adoption with no edits 10/26/2020
- Full committee first read 11/9/20, Vote a11/23/20

FILE: HB NEGOTIATIONS LEGAL STATUS (reviewed 11/9/20 no further action needed on this policy)

All negotiations between the school committee and recognized employee groups are conducted subject to Massachusetts General Laws. The legal status of negotiations is defined in part by Section 2 of that chapter, as follows:

" shall have the right of self-organization and the right to form, join, or assist any employee organization for the purpose of bargaining collectively through representatives of their own choosing on questions of wages, hours, and other terms and conditions of employment, and to engage in lawful, concerted activities for the purpose of collective bargaining or other mutual aid or protection, free from interference, restraint, or coercion. An employee shall have the right to refrain from any or all of such activities, except to

File	Title	HPS	MASC	Full committee
JBB	Educational Equity	N	Y	Read 11/9, vote 11/23

File: JBB - EDUCATIONAL EQUITY vote at 11/23/20 meeting

The School Committee's goal is to strive to address the needs of every student in each of our schools, subject to budgetary, space and other limitations.

Educational equity for the purpose of this policy is defined as providing all students, as reasonably practical, the high quality instruction and support they need to reach and exceed a common standard.

To achieve educational equity the district will commit to:

1. Systematically, when appropriate, use districtwide and individual school level data, disaggregated by race/ethnicity, gender/gender identity, national origin, language, special education, socioeconomic status and mobility to inform district decision making.
2. Raise the achievement of all students.
3. Graduate all students ready to succeed in a diverse local, national and global community.

In order to reach the goal of educational equity, as reasonably practical, for each and every student, the District shall:

1. Provide every student with access to high quality curriculum, support, and other educational resources.
2. Seek to promote educational equity as a priority in professional development.
3. Endeavor to create schools with a welcoming and inclusive culture and environment.
4. Provide multiple pathways to success in order to meet the needs of the diverse student body and actively encourage, support and expect high academic achievement for each student.

The superintendent shall include equity practices in the district's strategic plan and goal strategies to implement this policy. The superintendent, upon request, will periodically report to the Committee the progress of the implementation of this policy.

SOURCE: MASC

LEGAL REF.: M.G.L. 71:6; 71:6A; 76:6; 76:12; 76

Approved: October 26, 2009

Amended: May 12, 2014

Reviewed: Nov. 2, 2020

Reviewed: November 9, 2020

JF - SCHOOL ADMISSIONS vote at 11/23/20 meeting

MASC File - Proposed adoption

All children of school age who reside in the district will be entitled to attend the public schools, as will certain children who do not reside in the district but who are admitted under School Committee policies relating to nonresident students or by specific action of the School Committee.

Advance registration for prospective kindergarten students will take place in the spring. Every student seeking admission to school for the first time must present a birth certificate or equivalent proof of age acceptable to the principal and proof of vaccination and immunizations as required by the state and the School Committee. Proof of residency of the individual holding legal guardianship may also be required by the school administration.

SOURCE: MASC February 2019

LEGAL REFS.: M.G.L. 15:1G; 76:1; 76:5; 76:15; 76:15A

603 CMR 26.00

Adopted TBD 2020

- Subcommittee recommends adoption with no edits 11/2/2020
- First read 11/9/20

JFABD vote at 11/23/20 meeting

HOMELESS STUDENTS: ENROLLMENT RIGHTS AND SERVICES

Proposed Amendments

To the extent practical and as required by law, the district will work with homeless students and their families to provide stability in school attendance and other services. Special attention will be given to ensuring the enrollment and attendance of homeless students not currently attending school. Homeless students will be provided district services for which they are eligible.

Homeless students are defined as lacking a fixed, regular and adequate nighttime residence, including:

1. Sharing the housing of other persons due to loss of housing or economic hardship;
2. Living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations;
3. Living in emergency or transitional shelters;
4. Being abandoned in hospitals;
5. ~~Awaiting foster care placement;~~
6. Living in public or private places not designed for or ordinarily used as regular sleeping accommodations for human beings;
7. Living in cars, parks, public spaces, abandoned buildings, substandard housing, transportation stations or similar settings;
8. Migratory children living in conditions described in the previous examples.

~~The Superintendent shall designate an appropriate staff person to be the districts liaison for homeless students and their families.~~

~~To the extent feasible, homeless students will continue to be enrolled in their school of origin while they remain homeless or until the end of the academic year in which they obtain permanent housing. Instead of remaining in the school of origin, parents or guardians of homeless students may request enrollment in the school in the attendance area in which the student is actually living, or other schools. Attendance rights by living in attendance areas, other student assignment policies, or intra and inter-district choice options are available to homeless families on the same terms as families residing in the district.~~

~~If there is an enrollment dispute, the student shall be immediately enrolled in the school in which enrollment is sought, pending resolution of the dispute. The parent or guardian shall be informed of the district's decision and their appeal rights in writing. The districts liaison will carry out dispute resolution as provided by state law. Unaccompanied youth will also be enrolled pending resolution of the dispute.~~

~~Once the enrollment decision is made, the school shall immediately enroll the student, pursuant to district policies. If the student does not have immediate access to immunization records, the student shall be admitted under a personal exception. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is directed to assist. Records from the students previous school shall be requested from the previous school pursuant to district policies. Emergency contact information is required at the time of enrollment consistent with district policies, including compliance with the states' address confidentiality program when necessary.~~

~~Homeless students are entitled to transportation to their school of origin or the school where they are to be~~

enrolled. If the school of origin is in a different district, or a homeless student is living in another district but will attend his or her school of origin in this district, the districts will coordinate the transportation services necessary for the student, or will divide the costs equally.

The district's liaison for homeless students and their families shall coordinate with local social service agencies that provide services to homeless children and youths and their families; other school districts on issues of transportation and records transfers; and state and local housing agencies responsible for comprehensive housing affordability strategies. This coordination includes providing public notice of the educational rights of homeless students in schools, family shelters and soup kitchens. The district's liaison will also review and recommend amendments to district policies that may act as barriers to the enrollment of homeless students.

Students Remaining in Schools of Origin

It is presumed to be in the best interest of homeless students to remain in their schools of origin, i.e. the school that the student was attending at the time he or she became homeless, or the last school the student attended prior to becoming homeless. Homeless students may continue to attend their school of origin for as long as they remain homeless or until the end of the academic year in which they obtain permanent housing. For homeless students who complete the final grade level served by the school of origin, the term "school of origin" shall also include the receiving school in the same school district educating students at the next grade level.

Homeless students are entitled to transportation comparable to that provided for all other students attending school in the district. The district will transport students who are sheltered or temporarily residing within the district to the students' school of origin. For homeless students attending a school of origin located outside the district in which the student is sheltered or temporarily residing, the district in which the school of origin is located will coordinate with the district in which the student is sheltered or temporarily residing to provide the transportation services necessary for the student, and these districts will divide the cost equally. Formerly homeless students who find permanent housing mid-school year will continue to receive transportation services until the end of the school year.

Students Enrolling in District Where Sheltered or Temporarily Residing

Parents or guardians may elect to enroll homeless students in the school district in which the student is sheltered or temporarily residing, rather than having the student remain in the school of origin. Enrollment changes for homeless students should take place immediately.

If homeless students are unable to provide written proof of their shelter or temporary residence in the district, the homeless liaison will work with the family seeking enrollment to determine homelessness. Information regarding a homeless student's living arrangement shall be considered a student education record, and not directory information. Records containing information about the homeless student's living arrangement may not be disclosed without the consent of the parent or satisfaction of another student-privacy related exemption.

If the student does not have immediate access to immunization records, the student shall be permitted to enroll under a personal exception. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is directed to assist. Emergency contact information is required at the time of enrollment consistent with district policies, including compliance with the state's address confidentiality

program when necessary. After enrollment, the district will immediately request available records from the student's previous school.

Attendance rights by living in attendance areas, other student assignment policies, or intra and inter-district choice options are available to homeless families on the same terms as families who reside in the district. Accordingly, the district will provide transportation services to school in a manner comparable to the transportation provided for all other students in the district.

Dispute Resolution

If the district disagrees with a parent or guardian's decision to keep a student enrolled in the school of origin and considers enrollment in the district where the student is sheltered or temporarily residing to be in the student's best interest, the district will explain to the parent, in writing and in a language the parent can understand, 2 the rationale for its determination and provide parent with written notice of their rights to appeal the district's determination to the Massachusetts Department of Elementary and Secondary Education 3. During the pendency of any such appeal, the student should remain enrolled in the school selected by the parent or guardian, receiving transportation to school and access to other available services and programs.

The Massachusetts Department of Elementary and Secondary Education's Advisory on Homeless Education Assistance contains additional information about educating homeless students and the appeal process. This advisory is available at the following link:

<http://www.doe.mass.edu/mv/haa/mckinney-vento.docx>

Homeless Liaison

The Superintendent shall designate an appropriate staff person to be the district's liaison for homeless students and their families. The district's liaison for homeless students and their families shall coordinate with local social service agencies that provide services to homeless children and youths and their families; other school districts on issues of transportation and records transfers; and state and local housing agencies responsible for comprehensive housing affordability strategies. This coordination includes providing public notice of the educational rights of homeless students in locations such as schools, family shelters and soup kitchens. The district's liaison will also review and recommend amendments to district policies that may act as barriers to the enrollment of homeless students. The liaison shall ensure district staff receive professional development and other support on issues involving homeless students.

LEGAL REFS.: The McKinney-Vento Act and Title I, Part A, as Amended by the Every Student Succeeds Act of 2015

SOURCE: MASC October 2019

~~LEGAL REFS.: Title I, Part C~~

~~No Child Left Behind Act, 2002~~

Approved: September 22, 2008

Reviewed: May 12, 2014

Reviewed Nov. 2., 2020

Adopted TBD 2020

JFABF - EDUCATIONAL OPPORTUNITIES FOR CHILDREN IN FOSTER CARE vote at 11/23/20 meeting

MASC File - Proposed adoption

The purpose of this policy is to ensure the educational stability of students in foster care. Educational stability has a lasting impact on students' academic achievement and wellbeing, and the School Committee is committed to supporting all efforts to ensure that students in foster care have equal access to high-quality, stable educational experiences from preschool (if offered) through high school graduation.

Irrespective of the location of a foster care placement, students in foster care will continue to attend their school of origin, unless after a collaborative decision-making process, it is determined to be in the student's best interest to enroll in and attend school in the district in which the student resides in foster care. Enrollment of students in the district where they reside in foster care will take place immediately upon such a determination.

The district has designated a point of contact for students in foster care. The district and the point of contact will collaborate with DCF to ensure that students can access transportation and the other services to which they may be entitled.

Best Interest Determination

Decisions about whether a student in foster care should continue to attend the school of origin should be made collaboratively by DCF, the student (as appropriate), the student's family and/or foster family (or, if different, the person authorized to make educational decisions on behalf of the student), the school and district of origin, and (when appropriate) the local district where the student is placed. Best interest determinations should focus on the needs of each individual student and account for unique factors about the student and ~~his or her~~ their foster care placement. Every effort should be made to reach agreement regarding the appropriate school placement of a student in foster care; however, DCF will finalize the best interest determination if the relevant parties cannot agree on the best school for the student to attend.

The district can seek review of DCF's decision by utilizing a Foster Care School Selection Dispute Resolution Process established by DESE and DCF. Decisions made through this process are not subject to review. To the extent feasible and appropriate, the district will ensure that a child remains in their school of origin while the disputes are being resolved to minimize disruptions and reduce the number of moves between schools.

Transportation

The district of origin must collaborate with DCF on how transportation will be arranged and provided to ensure that students in foster care who need transportation to remain in their school of origin will receive such transportation while they are in foster care.

Transportation options may include using Title I funds, establishing regional collaborations among districts, coordinating with existing routes for transportation, seeking help from foster parent(s), etc. Absent other agreements between the district and DCF, the district of origin is responsible for providing transportation to and from the school of origin.

Immediate Enrollment

If it is in the best interest of a student in foster care to leave the school of origin, the student must be immediately enrolled in the district in which ~~he or she~~ they resides in foster care. During enrollment of students in foster care, DCF representatives will present the district with a form indicating that the student is in foster care, along with a state-agency identification badge.

If the student does not have immediate access to immunization records, the student shall be permitted to enroll under a personal exception. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is directed to assist. Emergency contact information is required at the time of enrollment consistent with district policies, including compliance with the state's address confidentiality program when necessary. After enrollment, the district will immediately request available records from the student's previous school.

Attendance rights by living in attendance areas, other student assignment policies, or intra and inter-district choice options are available to students in foster care (homeless families) on the same terms as families who reside in the district. Accordingly, the district will provide transportation services to school in a manner comparable to the transportation provided for all other students in the district.

LEGAL REFS: Every Student Succeeds Act (ESSA);

Fostering Connections to Success and Increasing Adoptions Act of 2008 (Fostering Connections Act)

SOURCE: MASC October 2019

- Subcommittee recommends adoption with no edits 11/2/2020

ADOPTED TBD 2020

RESOLUTION 1: MCAS AND HIGH STAKES TESTING (Submitted by the MASC Board of Directors)

WHEREAS the MASC Membership and MASC Board of Directors have previously and repeatedly taken the position of opposing high stakes testing including the MCAS; and

WHEREAS the COVID-19 Remote Learning Model has negatively and disproportionately affected students with learning disabilities, students of lower socioeconomic status, ELL students and students who identify as minorities; and

WHEREAS the social and emotional trauma both individually and collectively has yet to be truly realized in the students who have experienced the shutdown of their local school buildings and separations from their peers and supportive adults; and

WHEREAS the students of the Commonwealth have already missed valuable face to face instructional opportunities with their teachers and would benefit from focusing on those important instructional opportunities and social emotional supports;

THEREFORE BE IT RESOLVED that MASC rejects the calls for the students of 2022 who missed their tenth grade MCAS testing to be required to make it up during the 2020-2021 school year or ever. We demand those students be held harmless for not taking the MCAS and that their graduation requirements shall be determined by locally controlled voices of the School Committee and School Administration within the remaining graduation requirements of the Commonwealth of Massachusetts. Additionally, we reiterate our call for a moratorium on all high stakes testing for the 2020-2021 school year so all students can benefit from their time being focused on direct instruction and we urge the legislature to enact a moratorium on high stakes testing of three years.

THE BROMFIELD SCHOOL

14 Massachusetts Avenue • Harvard, Massachusetts • 01451
(978) 456-4152 • FAX (978) 456-3013

Mr. Scott Hoffman
Principal

Mrs. Robin Benoit
Associate Principal

November 17, 2020

Dr. Linda Dwight
Harvard Public Schools
39 Massachusetts Avenue
Harvard, MA 01451

Dear Dr. Dwight,

The Harvard PTO has provided a check to The Bromfield School in the amount of \$2,775.11 to provide the staff tools to assist them in their classroom and remote teaching.

Enclosed please find the check #2210 in the amount of \$2,775.11.

If you have any questions please feel free to contact me.

Thank you,

A handwritten signature in black ink, appearing to be 'Scott Hoffman', with a long horizontal flourish extending to the right.

Scott Hoffman

November 12, 2020

Dr. Linda Dwight
Harvard Public Schools
39 Massachusetts Avenue
Harvard, MA 01451

Dear Dr. Dwight,

The Harvard Schools Trust approved the following grants:

Submit Date	Request	Title	Submitter	Amount
11/8/20	21-02	Osmo Genius	Tammy Route	\$300

We hope all is going well.

Very truly yours,

Lindsay Burke & Terry Symula
Harvard Schools Trust

Cc.
Scott Hoffman
Josh Myler
Karen Shuttle
Rolf VandeVaart

THE BROMFIELD SCHOOL

14 Massachusetts Avenue • Harvard, Massachusetts • 01451
(978) 456-4152 • FAX (978) 456-3013

Mr. Scott Hoffman
Principal

Mrs. Robin Benoit
Associate Principal

November 12, 2020

Dr. Linda Dwight,
Harvard Public Schools
39 Massachusetts Avenue
Harvard, MA 01451

Dear Dr. Dwight,

Enclosed, please find a check from the Lyndra company as a sponsor
towards expenses for The Bromfield Robotics Team for the 2020 –
2021 school year.

If you have any questions, please feel free to contact me.

Thank you,

A handwritten signature in black ink, appearing to be 'Scott Hoffman', followed by a long horizontal line that extends to the right.

Scott Hoffman

Enc. Check #0048197757 for \$500

THE BROMFIELD SCHOOL

14 Massachusetts Avenue • Harvard, Massachusetts • 01451
(978) 456-4152 • FAX (978) 456-3013

Mr. Scott Hoffman
Principal

Mrs. Robin Benoit
Associate Principal

November 17, 2020

Dr. Linda Dwight
Harvard Public Schools
39 Massachusetts Avenue
Harvard, MA 01451


Dear Dr. Dwight,

The Harvard PTO has provided a check to The Bromfield School for \$870 to offset the cost of the parent teacher conference reservation system.

Enclosed please find the check #2211 in the amount of 870 dollars.

If you have any questions please feel free to contact me.

Thank you,

A handwritten signature in black ink, appearing to be 'Scott Hoffman', with a long horizontal line extending to the right.

Scott Hoffman

BROMFIELD PTO CURRICULUM ENRICHMENT REQUEST FORM

The PTO asks to be recognized on all permission slips & email communications sent to parents regarding the enrichment programs we support.

PLEASE NOTE: All checks will be made payable to the Bromfield School. Contact the school business office to request your approved funds for vendor payment.

Date of Request: October 19, 2020

Amount Requested: \$ 870

Submitted By: Email: shoffman@psharvard.org

Program/Project Title:

Parent Teacher Conference Scheduling Software from Virtual Paragon

Description: (provide as much detail about your request as possible):

Parent Teacher Conferences will not be scheduled at Bromfield for January. In order to help parents and staff schedule these conferences, we use software from Virtual Paragon each year. This software allows parents to sign up for conferences from their house and provides the school and teachers with an easy to read schedule. I ask that the PTO again fund this software for our school so we can again organize the Parent Teacher Conferences for our community. Conferences will be done via Zoom this year and the scheduling software can organize the process virtually.

Thanks for your consideration and all that you do for our students, schools, and community.

Approximate number of students impacted: 600.

Program/Project Start Date & End Date: December 16, 2021 (approximate date of registration opening for parents to sign up for conferences) to January 31, 2022 (approximate last date of conferences).

PAID

CK#NO.: 2211
AMOUNT: \$870
DATE: 11/9/20

Signature of Applicant: Date: Scott Hoffman October 19, 2020

Signature of Principle: Date: Scott Hoffman October 19, 2020

Email a copy of the completed grant request form to Laura Thomas at thomasl01@hotmail.com
Questions, contact Laura Thomas at thomasl01@hotmail.com

School Committee Minutes
Virtual Meeting
November 9, 2020

Members attending: Sharlene Cronin, SusanMary Redinger, Suzanne Allen, Abby Besse, Shannon Molloy, Maureen Babcock and Linda Dwight

Others in attendance Nick Thornton, Aziz Aghayev, Patrick Harrigan

SusanMary Redinger called the meeting to order at 6:15 p.m.

Sharlene Cronin read the Vision Statement

SusanMary Redinger read a statement indicating that the meeting was being held remotely and the meeting was being held via video conferencing. Members in attendance were identified through a roll call process.

Public Commentary: None

Student Report: Nick Thornton reported the school is going well and moving along as usual. The Cross-Country teams continue to do well. The Soccer team is struggling a little bit more than usual this year.

Superintendent Update
See Attached.

Mass Development Update/Report

Maureen Babcock shared the update she presented to the Mass Development Board of Directors. The report was made up of information related to the students from Devens who attend Harvard Public Schools. The Mass Development Board of Directors has been supportive of the Devens Educational Advisory Committee (DEAC) for the past 18 years.

District Improvement Plan

Dr. Dwight presented the changes made to the District Improvement Plan as discussed in the previous meeting.

Shannon Molloy made the motion and Suzanne Allen seconded to approve the District Improvement Plan as amended.

Allen (Aye), Besse (Aye), Cronin (Aye), Molloy (Aye) and Redinger (Aye)

20/21 School Committee/ Superintendent Goals Review

SusanMary Redinger presented the School Committee/Superintendent Goals for the 20/21 school year as amended from the previous meeting.

Abby Besse made the motion and Suzanne Allen seconded to approve the School Committee Goals/Superintendent Goals as amended.

Allen (Aye), Besse (Aye), Cronin (Aye), Molloy (Aye) and Redinger (Aye)

Policy Review

Suzanne Allen reviewed three policies from Section H – Negotiations.

File HA – Negotiations Goals – MASC Policy and new policy for HPS– Read by Suzanne Allen (will be brought back for adoption).

File HB – Negotiations Legal Status – was presented with minor amendments.

File HF – School Committee Negotiating Agents - was presented with minor amendments.

With no objection, SusanMary Redinger approved Policy HA and HF as amended.

File JBB – Educational Equity is currently an MASC Policy and will be a new policy for HPS, Read by Suzanne Allen.

(will be brought back for adoption).

File JEB – Entrance Age –was presented with minor amendment.

With no objection, SusanMary Redinger approved Policy JEB approved as amended.

Abby Besse presented for review the following policies from Section J.

JF – School Admission – MASC Policy – new policy for HPS – read by Abby Besse.

(will be brought back for adoption).

JFABD – Rights of Homeless Students –HPS Policy was amended to follow MASC Policy. (will be brought back for approval at the next meeting).

JFABF – Educational Opportunities for Children in Foster Care – MASC Policy – new policy for HPS – read by Abby Besse (will be brought back for adoption)

JFA – Residency –was presented with minor amendments.

With no objection, SusanMary Redinger approved Policy JFA was approved as amended.

JF – School Choice Policy –

With no objection, SusanMary Redinger approved Policy JFBB as amended.

YTD Financial Review

Aziz Aghayev gave an update on the status of expenditures in the FY21 budget as of November 3, 2020.

Screening Plan Initiative Plan Update

Dr. Dwight shared with the Committee that the COVID Screening RFP received two responses. The responses were evaluated and then the cost proposal of the favored vendor was opened. The cost estimates came in much higher than expected. Based on the pricing the planning group will need to look to see what will happen moving forward. The planning group will meet this week to come up with a plan and bring back the information to the School Committee at the next meeting.

Harvard PTO Officer Introductions

SusanMary Redinger introduced new PTO Officers, Dana Oliver, Lauren Derse and James O'Leary. The PTO Officers highlighted their plans for the year and shared their excitement with their new roles. SusanMary Redinger and members of the Committee thanked them for stepping up as the organizers of the established PTO and look forward to working together.

HES Building Project Update

SusanMary Redinger shared mural art that is being created to be on the walls of various part of the new school building. Much of the art work created was nature based and also included various local architecture, orchards, plants, insects, fruit trees, birds, reptiles, fish and animals.

Curriculum Review Calendar

SusanMary Redinger presented the Curriculum Calendar proposed for the 2020-2021 school year. Dr. Dwight explained that the curriculum review will start with the items from February through May of last year that were not held due to COVID closing.

September	TBS English Department; The Art of Being and other Mindfulness Initiatives
October	HES Health; Social Emotional Learning
November	TBS Science; Engineering
January	HES Cross Curricular; Maker Space
February	TBS Cross Curricular; AP Courses Pupil Services
March	HES/TBS Wellness
April	TBS World Language; Sign Language
May	TBS Social Studies; Global Competency Program

September	
October	Diversity, Equity, and Inclusion
November	
December	ELA Elementary
January	TBS Cross Curricular; AP Courses
February	SAIL (Students Achieving Independent Learning) Program HES
March	Wellness HES/TBS
April	World Language; Sign Language TBS
May	Social Studies; Global Competency Program TBS

Grant Approval

The following gifts were presented for approval:

Harvard Schools Trust - Apple Pen – submitted by Peggy Zimmer - \$94.88

The Harvard PTO -speaker for Modern American History class – submitted by Kristin McManus - \$100.

Abby Besse made the motion and Sharleen Cronin seconded to approve the grants as presented.

VOTE

Allen (Aye), Besse (Aye), Cronin (Aye), Molloy (Aye) and Redinger (Aye)

Future Meeting Dates

December 2nd – Student Advisory Meeting

December 28th – recommend cancelling this meeting

Agenda Items

Budget

Policy

Screening Initiative Updates

Minutes

Without objection SusanMary Redinger approved the minutes of the October 26th as amended.

Allen (Aye), Besse (Aye), Cronin (Aye), Molloy (Aye) and Redinger (Aye)

Liaison/Subcommittee

Shannon Molloy – presented the following warrant for review.

Warrant 21-10 -\$172,403.55

Shannon Molloy reported that negotiations are ready to get underway. Thanked Sharlene Cronin for taking the lead on the negotiation subcommittee.

Sharlene Cronin reported that the negotiation committee is working to schedule meetings to get things started.

Sharlene Cronin reported that the Budget Subcommittee is looking forward to getting to work on the FY22 budget. Presentations by cost centers are planned for the coming week but have not seen any firm dates yet.

Maureen Babcock – reported that DEAC met. Abby Besse joined the meeting. Yearly goals were established. Jessica Stunken, Executive Vice President of Mass Development attended the meeting and reported on some exciting updates that will be going on at Devens.

Abby Besse– The Bromfield School Council met again. The community member wanted to suggest being careful and cautious around energy consumption since we will be leaving windows open to circulate air over the colder months ahead. In addition, the Council discussed the work being done around diversity, equity and inclusion.

SusanMary Redinger – HEAC will be meeting next week. SusanMary gave them the HVAC report and shared with them that windows will be left open to allow for fresh air circulation. **SusanMary Redinger** reported that CPIC met and reviewed the fire and school requests. They sent out questions and are looking for answers to be submitted back by November 16th. The School can expect to meet with CPIC at the beginning of December.

With no objection, SusanMary Redinger will be the School Committee representative on the Committee for the disposition of the Bromfield House.

Suzanne Allen and SusanMary Redinger agreed to work on the Continuous Improvement Subcommittee for the coming year.

Public Comment – Marty Green – thank the School Building Committee for allowing her to tour the HES building. It was inspiring, impressive and amazing. Marty also asked if it would be possible to reproduce the maps that SusanMary shared this evening so that people could see art work. Marty loves the idea of using the walls for an educational purpose.

School Committee Commentary

Suzanne Allen – it would be helpful to have a shared calendar to post subcommittee meetings and to be able to eliminate double booking dates and attending a meeting of another group when available. SusanMary Redinger will work with Linda and Mary on getting that up and running.

Adjourn - With no objection SusanMary Redinger adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Mary Zadroga

Superintendent L. Dwight's Update
November 30, 2020

I. Fraudulent Unemployment Claims

Standard II: Management and Operations

Many towns in MA have been experiencing an increase in fraudulent unemployment claims. Marie has been tracking this information for the town and the schools. She also walks the employees through the steps to inform the unemployment office of the error. So far, 40 school employees have been impacted by this issue.

II. Rapid Testing Program

Standard I: Instructional Leadership

Our district has been selected by the state to participate in the free BinaxNow Rapid Point of Care for COVID-19 testing program. After consulting with the local BOH and our school lead nurse, I entered our district for consideration and we were one of 130+. The After training, our nurses will be able to administer a rapid test that will help detect positive cases of the virus for symptomatic faculty, staff, or students (with consent). The results will be evident in about 15 minutes and then the nurse will talk with the person or their family about the next steps. Our contact tracing for any positive results will begin right away. This program should be up and running in our district in early December.

III. Number of Students and Staff Quarantining since September 9, 2020

Standard III: Family Engagement

	CLOSE CONTACT QUARANTINE (14 DAYS)	TRAVEL QUARANTINE (4DAYS+TESTING)
HES STUDENTS	9	13
HES STAFF	3	1
TBS STUDENTS	20	16
TBS STAFF	3	2

IV. Athletics for Winter

Standard II: Management and Operations, Standard III: Family Engagement

Our athletic director, Dave Boisvert, sent out a letter to families that outlined the winter athletic season. Prior to the letter being sent Mr. Hoffman and I had consulted on the content and decision making. We added a section that explained the quarantine risk families will be in if someone on the team or on the opposing team tests positive for the

Superintendent L. Dwight's Update
November 30, 2020

virus. Practices would start on December 15th and games would not start until January. We would continue to make game day decisions based on the communication between principals and consultation with the school nurse and administrators. We will work on the defined procedures for these decisions and create a documentation system that can be shared with parents and the public.

V. Homework Free Break

Standard III: Family Engagement

As a stress reduction measure both schools held a homework free break. We communicated this to students and families in hopes that it would increase the relaxation and enjoyment of the holiday. Everyone seemed to appreciate this additional focus on wellness.