School Committee Minutes

Upper Town Hall

Monday, September 24, 2018

6:15 p.m.

Members attending: Mary Traphagen, SusanMary Redinger, John Ruark, Shannon Molloy, Jon Green, and Linda Dwight. Absent: Maureen Babcock.

Mary Traphagen called the meeting to order at 6:15 p.m.

Shannon Molloy read the Vision Statement.

**Public Commentary –** None

**Student Report**

Chloe Cushing reported that students are adjusting well to the start of school. There is a Club Fair planned throughout the week during the lunch period. Representatives from various clubs will speak about the clubs to advertise for membership.

**Field Trip Approval**

Ms. Bryce Mattie-Brown attended the meeting to seek permission for the Model UN Club to attend three conferences during the school year. Boston (HMUN) January 24-27th, Georgetown University, Washington, DC (NAIMUN) February 14-17th, UMass Amherst (MUN) March 8-10th.

SusanMary Redinger made the motion and John Ruark seconded to move to approve the HMUN, NAIMUN and UMass trips as presented.

VOTE 5/0

The Committee reviewed a field trip request from the Bare Hill Rowing Team to attend two regattas as part of their race schedule. Both trips will be to Saratoga Springs, NY.

The Head of the Fish Regatta, October 27th to 28th, and the Saratoga Invitational, April 26th to 28th.

SusanMary Redinger made the motion and John Ruark seconded to move to approve the Bare Hill Rowing Teams’ trips as presented.

VOTE 5/0

**Sabbatical Request**

The Committee reviewed a sabbatical request from Bromfield teacher Ms. Anastasia Townsend to take a year off (2019-2020) to complete her doctoral dissertation. As a way to support the sabbatical, Dr. Dwight would negotiate an agreement that would be similar to one written for a sabbatical in the past. Ms. Townsend would agree to take the 2019-2020 school year off and be paid the amount that is the difference between Bachelor, Step 1 paid to her replacement and her salary. This arrangement would provide her the concentrated time to travel to France to take a course and study artifacts in archives located in Paris without adding costs to an already tight budget expected for the upcoming year.

SusanMary Redinger made the motion and John Ruark seconded to vote to accept Ms. Townsend’s request for sabbatical under the terms of the agreement set forth in this letter.

VOTE 5/0

**HCTV Partnership Funding Request**

 The Committee heard a request from Harvard Cable television seeking additional funding in the amount of $20,000 to support the increase in the use of the cable studio by the teachers and students of the Harvard Public Schools. The initial request was submitted to the Harvard Schools Trust but was turned down because it did not meet the approval criteria. The requested funds will be used to supplement the salary of the HCTV staff as they dedicate more time to teaching students to create and present their learning in areas that cross over the ELA and Social Studies curriculums.

SusanMary Redinger made the motion and Jon Green seconded to move that we encumber $20K from the Devens account to fund the increase to HCTV for the coming year.

VOTE 5/0

**Roof Repair Funding Request**

Dr. Dwight presented a request for funding up to $24,000 to repair the HES roof. These repairs would be done as soon as possible to prevent further damage to the building until the new elementary school is built.

Shannon Molloy made the motion and Jon Green seconded to move to approve up to $24,000 coming from the Devens fund to address the HES roof repair.

VOTE 5/0

**Superintendent Report**

\*Met with members of the SBC to consider different options for exterior colors.

\*Met with concerned community members about the sports field changes due to the building project.

\*Traveled to Boston for an MSBA meeting related to our recent submission of Design Development documents.

\*Met with SBC on September 20th to consider interior design elements. Confirmed the two-tone exterior colors.

\*Arm in Arm met to plan upcoming events. Continuing the religious panels discussion on October 18th. Dr. Dwight will moderate the event. Encouraging students to attend by advertising it through the teachers in the Social Studies departments. Members of Arm in Arm are also organizing a multicultural dance for middle school students.

\*Students returned to their newly remodeled science lab this past week. The prep rooms are also done and teachers are reorganizing the supplies.

\*Teachers, HCTV staff, and school leaders from across the districts gathered together for an initial brainstorming session. They joined Arts Collaborative leader Willie Wickman and Dr. Dwight to discuss ways that students might benefit from the movie production activity in town. The group subsequently read several articles passed out by Kathleen Doherty, Department Chair for Social Studies, and there is a follow-up meeting planned for September 26th after school.

\*Public Forum about the New Elementary school scheduled for September 27th – Upper Town Hall 7:00 p.m.

\*Religious Panel – October 28th Harvard Public Library 7:00 pm.

**Review of the 5-Year Capital**

Dr. Dwight reviewed the Capital Budget considerations to help maintain and improve the physical condition of The Bromfield High School.

For FY20 the following Capital requests are being considered

\* Renovate Cronin Auditorium - Capital Funds $100,000

\* HEAC Interior Lighting – Grant Funds $100,000

\* Replace Gym Bleachers – Capital Funds $53,000

 \*Upgrade sewage lift station – Capital Funds $40,000

\*Air conditioning to the AHU for Science wing - Capital Funds $65,000

\*Remove plantings in TBS court yard and redesign – Capital Funds $20,000

\* Repair Roof at TBS– Devens Funds $80,000

\*Replace the Refrigeration System, hand sinks and floor in the TBS Cafeteria - Devens - $150,000.

SusanMary Redinger made the motion and Jon Green seconded to approve the 5-year Capital Plan as presented.

VOTE 5/0

**Policy Review**

SusanMary Redinger made the motion and Shannon Molloy seconded to approve the amendments to policies AC, GBA, GCF and JFBB.

VOTE 5/0

John Ruark reviewed the following policies with minor changes:

CBE, CE, CHA, CHCA, CHC, CHD, KDD, KJA, KLG

SusanMary Redinger made the motion and Shannon Molloy seconded to approve policy CBE, CE, CHA, CHCA, CHC, CHD, KDD, KJA and KLG as presented and amended.

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to move to approve policy CA as amended.

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to move to approve the elimination of Policy CA-B.

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to move to approve policy CBD as amended.

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to move to approve policy CBI as amended.

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to move to approve policy CCB as amended.

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to move to approve policy CH amended.

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to move to approve the elimination of policy CHB.

VOTE 5/0

Policy CL – First read (Shannon Molloy), policy will be presented at the next meeting for adoption.

SusanMary Redinger made the motion and John Ruark seconded to approve policy CM as amended.

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to approve policy KBD as amended

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to approve policy KHA as amended.

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to approve policy KHB as amended.

VOTE 5/0

SusanMary Redinger made the motion and John Ruark seconded to approve policy KI as amended.

VOTE 5/0

SusanMary Redinger made the. Motion and John Ruark seconded to approve policy KLJ as amended.

VOTE 5/0

Policy KIJ - First read (Shannon Molloy) policy will be presented at the next meeting for adoption.

**Grant Approval**

The Harvard Schools Trust submitted the following grants for approval by the School Committee:

\*Extending the Aquatic Investigation Program - $904

\*Startup for HES Innovation space - $2,500

\*Cooking a 19th Century meal field trip - $1,680

SusanMary Redinger made the motion and Jon Green seconded to accept the gifts from the Harvard Schools Trust as presented in the packet.

VOTE 5/0

**Agenda Item**

Assignment of the Delegate

Review MASC resolutions

Enrollment numbers

Policy

Align on performance measure for the Superintendent

Curriculum presentation

**Approval of Meeting Minutes**

SusanMary Redinger made the motion and John Ruark seconded to approve the minutes of the September 10th meeting as amended.

VOTE 5/0

**Liaison/Sub-Committee Reports**

**John Ruark** updated the Committee on the status of projects being done by HEAC.

**Shannon Molloy** reported that HES Council meeting for tomorrow has been rescheduled.

Wellness is planning to schedule a meeting in October.

**SusanMary Redinger** - CPIC met this morning. The Old Library Access Committee informed CPIC that the bids that went out for renovation to the old library entry way came in $200K over what was approved. In addition, there is a $400K request to repair the roof on the same building. There was a lot of discussion as to the value of putting that much money into a building that doesn’t have a defined future. The voters will decide and it will be a debt funded request.

**Mary Traphagen** reported that The Bromfield School Council meets Wednesday. The All Boards meeting is tomorrow at 7 p.m. The MASC conference is coming up in November. It is a great place to get a lot of information.

**Open to Interested Citizens and School Committee Commentary** –

SusanMary Redinger encouraged everyone to attend the public hearing on the School Building Project, Thursday, September 27th at 7 p.m.

**Adjournment**

SusanMary Redinger made the motion and John Ruark seconded to adjourn the meeting at

9:14 p.m.

VOTE 5/0

Respectfully submitted:

Mary Zadroga